



Yearly Status Report - 2018-2019

Part A

Data of the Institution

1. Name of the Institution		GANGA INSTITUTE OF EDUCATION, KABLANA (JHAJJAR)
Name of the head of the Institution		DR. GEETA PRABHA
Designation		Principal
Does the Institution function from own campus		Yes
Phone no/Alternate Phone no.		01251239485
Mobile no.		8684000935
Registered Email		gangainstituteofeducation@gmail.com
Alternate Email		principal@gangainstituteofeducation.com
Address		20 K.M.MILESTONE, JHAJJAR-BAHADURGARH ROAD, VILLAGE- KABLANA, JHAJJAR, HARYANA
City/Town		JHAJJAR
State/UT		Haryana

Pincode	124104																		
2. Institutional Status																			
Affiliated / Constituent	Affiliated																		
Type of Institution	Co-education																		
Location	Urban																		
Financial Status	Self financed																		
Name of the IQAC co-ordinator/Director	SINGH RITAKUMARI DUDHNATH																		
Phone no/Alternate Phone no.	01251239485																		
Mobile no.	8684000916																		
Registered Email	bed@gangainstituteofeducation.com																		
Alternate Email	giekablana@gmail.com																		
3. Website Address																			
Web-link of the AQAR: (Previous Academic Year)	http://www.gangainstituteofeducation.com/documents/AQAR%20Report%202017-18.pdf																		
4. Whether Academic Calendar prepared during the year	Yes																		
if yes,whether it is uploaded in the institutional website: Weblink :	http://www.gangainstituteofeducation.com/academic-calendar.html																		
5. Accrediation Details																			
<table border="1"> <thead> <tr> <th rowspan="2">Cycle</th> <th rowspan="2">Grade</th> <th rowspan="2">CGPA</th> <th rowspan="2">Year of Accrediation</th> <th colspan="2">Validity</th> </tr> <tr> <th>Period From</th> <th>Period To</th> </tr> </thead> <tbody> <tr> <td>1</td> <td>A</td> <td>3.32</td> <td>2011</td> <td>16-Sep-2011</td> <td>15-Sep-2016</td> </tr> </tbody> </table>						Cycle	Grade	CGPA	Year of Accrediation	Validity		Period From	Period To	1	A	3.32	2011	16-Sep-2011	15-Sep-2016
Cycle	Grade	CGPA	Year of Accrediation	Validity															
				Period From	Period To														
1	A	3.32	2011	16-Sep-2011	15-Sep-2016														
6. Date of Establishment of IQAC	05-Oct-2011																		
7. Internal Quality Assurance System																			
<table border="1"> <tr> <td>Quality initiatives by IQAC during the year for promoting quality culture</td> </tr> </table>		Quality initiatives by IQAC during the year for promoting quality culture																	
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Item /Title of the quality initiative by IQAC	Date & Duration	Number of participants/ beneficiaries
Orientation Program	07-Sep-2018 4	162
Outreach Program	10-Aug-2018 19	169
School Engagement Program (B.Ed. 1st year)	17-Jan-2019 14	198
School Engagement Program (B.Ed. 2nd year)	12-Sep-2018 112	175
Internship of M.Ed.	01-Sep-2018 28	36
Organize Inter-House Competitions	10-May-2019 1	150
Trip to International Trade Fair	19-Nov-2018 1	100
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8. Provide the list of funds by Central/ State Government- UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.

Institution/Department/Faculty	Scheme	Funding Agency	Year of award with duration	Amount
NIL	NIL	NIL	2019 0	0
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9. Whether composition of IQAC as per latest NAAC guidelines:

Yes

Upload latest notification of formation of IQAC

[View File](#)

10. Number of IQAC meetings held during the year :

3

The minutes of IQAC meeting and compliances to the decisions have been uploaded on the institutional website

Yes

Upload the minutes of meeting and action taken report

[View File](#)

11. Whether IQAC received funding from any of the funding agency to support its activities during the year?

No

12. Significant contributions made by IQAC during the current year(maximum five bullets)

1. Regular meetings of IQAC 2. Feedback Analysis 3. Outreach Program 4. Internship for B.Ed. and M.Ed. 5. Celebration of festivals and Competitions

[View File](#)

13. Plan of action chalked out by the IQAC in the beginning of the academic year towards Quality Enhancement and outcome achieved by the end of the academic year

Plan of Action	Achivements/Outcomes
Admissions of the Session	Admission of the B.Ed. and M.Ed. were made.
Academic Calendar and Time Table	Academic Calendar and Time Table was prepared by IQAC and Timetable committee
Orientation Program for current session	Orientation program/ Students Induction Program was conducted.
Outreach Program	Outreach Program was conducted in nearby villages.
Discussion on Results	Results Analysis was done
To conduct Internship	Students complete Internship.
Addition in Library resources	Books and Journals were added in the library
Activities and competitions of the year	Inter House Competitions and other activities were organized.
Trip to International Trade Fair and Surajkund Fair	A trip to International Trade Fair and Suraj Kund was organized.
Extension Lecture	Extension Lectures and workshop were conducted.
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14. Whether AQAR was placed before statutory body ?

No

15. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to assess the functioning ?

No

16. Whether institutional data submitted to AISHE:

Yes

Year of Submission

2019

Date of Submission

26-Feb-2019

17. Does the Institution have Management Information System ?

Yes

If yes, give a brief description and a list of modules currently operational (maximum 500 words)

Yes, the institute has Management Information System. The Institute maintains ERP software for administration, management and accounts purpose.

Part B

CRITERION I – CURRICULAR ASPECTS

1.1 – Curriculum Planning and Implementation

1.1.1 – Institution has the mechanism for well planned curriculum delivery and documentation. Explain in 500 words

Institute implements the curriculum of B.Ed. and M.Ed. of its affiliating University i.e. Maharshi Dayanand University, Rohtak. The Institute has constituted Curriculum Committee for effective implementation of University prescribed Curriculum as per local needs. The Institute follows well maintained and transparent mechanism for curriculum delivery and documentation. In the beginning of the academic session, the Institute prepares academic calendar which consists of curricular and co-curricular and extracurricular activities for effective delivery of curriculum. Institute constitutes Time - Table committee. Time - table committee prepares timetable as per the workload of the faculty for the academic session. Time table is displayed on the Institute notice boards. The head of Institute addresses the newly admitted students in Orientation/Student Induction program which orient the students about the Infrastructure facilities, Library facilities, syllabus, mission, vision and various activities conducted in the Institute. The teachers also address the newly admitted students and orient them on the curriculum. They also share with them the different reference book and links available on the Google which they can use in their studies. A comprehensive Teaching plan is prepared by the faculty which includes the delivery of lectures, tutorial and practical in the beginning of the session. The faculty also take extra lecture if need arises. The faculty uses different pedagogy techniques, methods, presentations and group discussion etc for effective delivery of curriculum. The Institute has maintained well equipped laboratories for effective curriculum delivery of practical. It provides practical knowledge and enhances the skills of the students. Meetings are conducted regularly for the review of the teaching, planning of unit tests, seminars, workshops etc. Assignments, seminars and projects are given to the students under the supervision of faculty to enhance their team skills, leadership qualities etc. Extension lectures of eminent faculty members from different institutions are arranged for the students to give them exposure to current trends and latest knowledge. ICT skills are used by the teachers for effective delivery of lectures and imparting curriculum. The Institute organizes educational tours for the students, conducts Internship programs for B.Ed. and M.Ed. students and provides field visits for their practical exposure. Internship program acts a means to interact with school authority which enhances the students' employment skills. Tutorial system is implemented in the Institute for Individual care of students for academic, social, personal and financial issues. Remedial coaching is provided to less achievers to come up with their difficulties. The achievements of objectives of the syllabus are measured through students' performance in internal tests, Group discussions, Presentations and University examinations. Unit Test, Class test and In-House examination are conducted for the student; results are discussed and analyzed with the students and are displayed on college notice board.

1.1.2 – Certificate/ Diploma Courses introduced during the academic year

Certificate	Diploma Courses	Dates of Introduction	Duration	Focus on employ ability/entrepreneurship	Skill Development
NIL	NIL	Nil	0	NIL	NIL

1.2 – Academic Flexibility

1.2.1 – New programmes/courses introduced during the academic year

Programme/Course	Programme Specialization	Dates of Introduction
Nil	NIL	Nil
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1.2.2 – Programmes in which Choice Based Credit System (CBCS)/Elective course system implemented at the affiliated Colleges (if applicable) during the academic year.

Name of programmes adopting CBCS	Programme Specialization	Date of implementation of CBCS/Elective Course System
MEd	EDUCATION	07/08/2017

1.2.3 – Students enrolled in Certificate/ Diploma Courses introduced during the year

	Certificate	Diploma Course
Number of Students	0	0

1.3 – Curriculum Enrichment

1.3.1 – Value-added courses imparting transferable and life skills offered during the year

Value Added Courses	Date of Introduction	Number of Students Enrolled
Reading Reflecting on Texts	07/09/2018	198
Understanding the Self	07/09/2018	198
Drama Art in Education	07/09/2018	198
Critical understanding in ICT	07/09/2018	198
Communication and Expository Writing	10/09/2018	46
Self-Development	10/09/2018	46
Academic Writing	05/01/2019	34
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1.3.2 – Field Projects / Internships undertaken during the year

Project/Programme Title	Programme Specialization	No. of students enrolled for Field Projects / Internships
BEd	School Engagement Program (B.Ed. 1st year)	198
MEd	Internship: Teacher Education Institute (Phase Three Weeks) of M.Ed.	46
BEd	School Internship (B.Ed. 2nd year)	175
MEd	Internship in	36

Specialized Area (In School: 28 Days)

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1.4 – Feedback System

1.4.1 – Whether structured feedback received from all the stakeholders.

Students	Yes
Teachers	Yes
Employers	Yes
Alumni	Yes
Parents	Yes

1.4.2 – How the feedback obtained is being analyzed and utilized for overall development of the institution? (maximum 500 words)

Feedback Obtained

Feedback acts as a means for evaluating the progress of the Institute. The Institute collects feedback from Students, Teachers, Employers, Alumni and Parents. It helps in developing new insight for further improvement. Procedure of Feedback collection: Feedback forms are distributed to all stakeholders. Filled feedback forms are collected back and then the data is entered in excel sheets. Numerical data is entered in various excel sheets and calculated for each parameter. Another sheet is prepared for the total number of responses on each parameter. Finally graphical representation is presented in IQAC meeting. Each parameter is discussed and suggestions are given for further improvement of the areas required as per feedback. Results of the analysis based on students feedback indicate that quality of course content is good, teachers are knowledgeable, there is practical content of teaching, Library and administrative support is good, learning outcomes are positive and overall rating is good for the Institute. The Institute needs to work out on weaker areas as per feedback like communication skills, teachers availability, encouragement etc by organizing various Faculty Development Programs/Orientation/Workshop/Seminar etc for faculty. Parent's feedback responses indicate that the Institute is doing well as regard to admission process, conducive learning environment and organizing extra curricular activities. The Institute needs improvement in the parameter of placement. By taking into consideration, the Institute should make contacts with more employers for placement. The Institute conducts Alumni Meet for obtaining feedback and sharing experience of students face to face. The responses from Alumni shows the importance of Institute in the Alumni progress, Proud to be associated with the Institute and Facilities available in the Institute are good. Financial strengthening of the Institute by alumnus is the weaker part. Feedback is also obtained from Teachers. The responses from teachers indicate that the course curriculum is appropriate and they have freedom to opt teaching methods, techniques and tools. Examination and evaluation system is good for the students. Employers are satisfied with the curriculum for B.Ed. and M.Ed.

CRITERION II – TEACHING- LEARNING AND EVALUATION

2.1 – Student Enrolment and Profile

2.1.1 – Demand Ratio during the year

Name of the Programme	Programme Specialization	Number of seats available	Number of Application received	Students Enrolled
MEd	Education	50	0	46

BEd	Education	200	0	198
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2.2 – Catering to Student Diversity

2.2.1 – Student - Full time teacher ratio (current year data)

Year	Number of students enrolled in the institution (UG)	Number of students enrolled in the institution (PG)	Number of fulltime teachers available in the institution teaching only UG courses	Number of fulltime teachers available in the institution teaching only PG courses	Number of teachers teaching both UG and PG courses
2018	198	46	7	4	11

2.3 – Teaching - Learning Process

2.3.1 – Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc. (current year data)

Number of Teachers on Roll	Number of teachers using ICT (LMS, e-Resources)	ICT Tools and resources available	Number of ICT enabled Classrooms	Number of smart classrooms	E-resources and techniques used
11	10	18	2	0	12

[View File of ICT Tools and resources](#)

[View File of E-resources and techniques used](#)

2.3.2 – Students mentoring system available in the institution? Give details. (maximum 500 words)

The Institute has Mentor-Mentee/Tutorial System for both UG and PG programs. Students are divided into groups where one teacher is in-charge, to each group. In the tutorial sessions the students discuss their problems related to academics and even personal also. Guidance and support is provided to the students by the tutors even after class hours, telephonically or face to face. Hence their personal and academic problems are dealt with counseling. Students are motivated to participate in various academic and co-curricular, curricular and extracurricular activities viz. seminars, workshops, discussion, debate, extension lectures, competitions, quiz, cultural programs, social and community work. Remedial classes are arranged for less achievers. The tutors also take care for their groups for the placement with the help of placement cell. The tutors help their groups to develop their mental capacities and grooming of personality. Aim of the tutorial group is to enhance the knowledge, skills, talents creativity of the students and make learning enjoyable. Tutors also help their groups to enhance their self-confidence, communication skills etc. Tutorial groups are expected to attend all the sessions as per mentioned in the Time-Table for regular connectivity to their tutors. The tutor of each group maintains his/her group educational details, attendance record and class performance. By this system tutors monitor the progress of the students in academic and help them to deal with the issues related to their life and provide guidance for tackling these problems. In tutoring/mentoring system equitable treatment or services are given to all students having varied background. Students discuss their problems through telephone, open discussion and face to face sessions. According to needs of students, remedial classes, career guidance and yoga sessions are conducted for students. Group discussions on various topics help to cultivate critical and creative thinking of students for their holistic development.

Number of students enrolled in the institution	Number of fulltime teachers	Mentor : Mentee Ratio
455	11	1 : 41

2.4 – Teacher Profile and Quality

2.4.1 – Number of full time teachers appointed during the year

No. of sanctioned positions	No. of filled positions	Vacant positions	Positions filled during the current year	No. of faculty with Ph.D
33	11	22	1	3

2.4.2 – Honours and recognition received by teachers (received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the year)

Year of Award	Name of full time teachers receiving awards from state level, national level, international level	Designation	Name of the award, fellowship, received from Government or recognized bodies
Nil	NIL	Nil	NIL
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2.5 – Evaluation Process and Reforms

2.5.1 – Number of days from the date of semester-end/ year- end examination till the declaration of results during the year

Programme Name	Programme Code	Semester/ year	Last date of the last semester-end/ year-end examination	Date of declaration of results of semester-end/ year- end examination
MEd	EDUCATION	1	31/05/2019	15/07/2019
MEd	EDUCATION	2	25/05/2019	15/07/2019
BEd	EDUCATION	1	15/06/2019	19/07/2019
BEd	EDUCATION	2	12/06/2019	20/07/2019
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2.5.2 – Reforms initiated on Continuous Internal Evaluation(CIE) system at the institutional level (250 words)

The Institute is affiliated to Maharshi Dayanand University, Rohtak and being affiliated Institute, follows the CIE pattern of the University. The University has allotted 20 marks in theory for internal assessment and 80 marks for External Examination. Criteria for the award of 20 Internal Assessment in Theory Papers is given below:- i) One Task Assignment in every theory paper - 10 marks ii) One test in every theory paper - 5marks iii) Attendance - 5marks Up to 75 0 mark Up to 80 2marks Up to 85 3marks Up to 90 4marks Above 90 5marks The schedule of internal assessment is communicated to the students and faculty in the beginning of the session through Orientation Program/Student Induction Program and it is also displayed on notice board and website through publishing of Program Schemes. As per the guidelines, the Institute has taken following reforms in internal exam. Scheduling of Internal House exam for the students. Monitoring the attendance of the students regularly. Internal Assessment is uploaded on University portal (e-Rishi ERP) as per schedule given by the University. Performance of the students in Internal Assessment is used by teachers for improvement by conducting remedial classes. Class Test, Unit Test, House Exam, Assignments, Projects, and Presentation are part of CIE. The Unit Test and Internal House Exam include subjective and objective type questions which helps the students for their Annual external exam. Students submit their assignment as per time schedule given to them.

2.5.3 – Academic calendar prepared and adhered for conduct of Examination and other related matters (250 words)

At the beginning of session, IQAC of the institute prepares academic calendar to chalk out curricular and co curricular activities in consonance to the Academic Calendar of M. D. University, Rohtak. At the beginning of the session, academic calendar is published on the institutes' website displayed on the notice board of the institute which shows working days, public holidays, admission process, date wise Extension activities , Celebration of festivals, Inter-house competitions, Trips Tours, Annual prize distribution, semester/year

wise teaching plans, and tentative date of external examination. By this, teachers and students are made aware of their faze of teaching learning. Evaluation process is strictly followed as per university guidance. To avoid examination stress, anxiety of the students, the tests are conducted in parts gradually. Students have to take two assignments, two presentations and written tests, unit tests. On practical part, Micro and Mega lessons are first demonstrated by teachers than delivered by students in supervision of their respective teacher in-charges. Academic calendar is followed strictly in normal situations.

2.6 – Student Performance and Learning Outcomes

2.6.1 – Program outcomes, program specific outcomes and course outcomes for all programs offered by the institution are stated and displayed in website of the institution (to provide the weblink)

<http://www.gangainstituteofeducation.com/program.html>

2.6.2 – Pass percentage of students

Programme Code	Programme Name	Programme Specialization	Number of students appeared in the final year examination	Number of students passed in final year examination	Pass Percentage
EDUCATION	MED	EDUCATION	36	30	83
EDUCATION	BED	EDUCATION	168	135	80

[View File](#)

2.7 – Student Satisfaction Survey

2.7.1 – Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design the questionnaire) (results and details be provided as weblink)

<http://www.gangainstituteofeducation.com/Student%20Satisfaction%20Survey%20Report%20-%202018-19.pdf>

CRITERION III – RESEARCH, INNOVATIONS AND EXTENSION

3.1 – Resource Mobilization for Research

3.1.1 – Research funds sanctioned and received from various agencies, industry and other organisations

Nature of the Project	Duration	Name of the funding agency	Total grant sanctioned	Amount received during the year
Nil	0	NA	0	0

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3.2 – Innovation Ecosystem

3.2.1 – Workshops/Seminars Conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the year

Title of workshop/seminar	Name of the Dept.	Date
NIL	NIL	

3.2.2 – Awards for Innovation won by Institution/Teachers/Research scholars/Students during the year

Title of the innovation	Name of Awardee	Awarding Agency	Date of award	Category
NA	NA	NA	Nil	NA

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3.2.3 – No. of Incubation centre created, start-ups incubated on campus during the year

Incubation Center	Name	Sponsored By	Name of the Start-up	Nature of Start-up	Date of Commencement
NA	NA	NA	NA	NA	Nil
No file uploaded.					

3.3 – Research Publications and Awards

3.3.1 – Incentive to the teachers who receive recognition/awards

State	National	International
0	0	0

3.3.2 – Ph. Ds awarded during the year (applicable for PG College, Research Center)

Name of the Department	Number of PhD's Awarded
M.Ed.	1

3.3.3 – Research Publications in the Journals notified on UGC website during the year

Type	Department	Number of Publication	Average Impact Factor (if any)
International	EDUCATION	1	5.75
National	EDUCATION	4	0
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3.3.4 – Books and Chapters in edited Volumes / Books published, and papers in National/International Conference Proceedings per Teacher during the year

Department	Number of Publication
NA	0
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3.3.5 – Bibliometrics of the publications during the last Academic year based on average citation index in Scopus/ Web of Science or PubMed/ Indian Citation Index

Title of the Paper	Name of Author	Title of journal	Year of publication	Citation Index	Institutional affiliation as mentioned in the publication	Number of citations excluding self citation
NA	NA	NA	Nil	0	NA	0
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3.3.6 – h-Index of the Institutional Publications during the year. (based on Scopus/ Web of science)

Title of the Paper	Name of Author	Title of journal	Year of publication	h-index	Number of citations excluding self citation	Institutional affiliation as mentioned in the publication
NA	NA	NA	Nil	0	0	NA
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3.3.7 – Faculty participation in Seminars/Conferences and Symposia during the year :

Number of Faculty	International	National	State	Local
Presented papers	0	1	0	1
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3.4 – Extension Activities

3.4.1 – Number of extension and outreach programmes conducted in collaboration with industry, community and Non- Government Organisations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., during the year

Title of the activities	Organising unit/agency/ collaborating agency	Number of teachers participated in such activities	Number of students participated in such activities
Outreach Program in adopted village	Gram Panchayat- Bhadani	6	169
Environment Friendly Holi	Gram Panchayat	4	50
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3.4.2 – Awards and recognition received for extension activities from Government and other recognized bodies during the year

Name of the activity	Award/Recognition	Awarding Bodies	Number of students Benefited
NA	NA	NA	0
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3.4.3 – Students participating in extension activities with Government Organisations, Non-Government Organisations and programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the year

Name of the scheme	Organising unit/Agen cy/collaborating agency	Name of the activity	Number of teachers participated in such activites	Number of students participated in such activites
Gender Issue	GIE with Gram Panchayat	Nukkadd Natak on Beti Bachao, Beti Padhao	6	25
Aids Awareness	GIE with Gram Panchayat	Rally on Aids Awareness	6	25
Gender Issue	GIE with Gram Panchayat	Two days free Career Councelling Program	6	25
Swachh Bharat	GIE with Gram Panchayat	Rally on Swachh Bharat Abhiyan	6	25
Gender Issue	GIE with Gram Panchayat	Nukkadd Natak on Women of 21st century	6	25
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3.5 – Collaborations

3.5.1 – Number of Collaborative activities for research, faculty exchange, student exchange during the year

Nature of activity	Participant	Source of financial support	Duration
M.Ed. Internship 1st Year	46	Free transport facility	21
M.Ed. Internship iind year	36	Free transport facility	28
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3.5.2 – Linkages with institutions/industries for internship, on-the- job training, project work, sharing of research facilities etc. during the year

Nature of linkage	Title of the linkage	Name of the partnering institution/ industry /research lab with contact details	Duration From	Duration To	Participant
28 days Internship	M.Ed.	Ganga International School	01/09/2018	29/09/2018	M.Ed. 2nd year
3 week Internship	M.Ed.	Pragya College of Education	26/10/2018	17/11/2018	M.Ed. 1st year Student 2018-20
16 weeks Internship	B.Ed.	Cooperating Schools (10)	12/09/2018	18/01/2019	B.Ed. 2nd year 2017-19
4 Weeks Internship	B.Ed.	Cooperating Schools (11)	17/01/2019	30/01/2019	B.Ed. 1st year 2018-20
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3.5.3 – MoUs signed with institutions of national, international importance, other universities, industries, corporate houses etc. during the year

Organisation	Date of MoU signed	Purpose/Activities	Number of students/teachers participated under MoUs
NA	Nil	NA	0
No file uploaded.			

CRITERION IV – INFRASTRUCTURE AND LEARNING RESOURCES

4.1 – Physical Facilities

4.1.1 – Budget allocation, excluding salary for infrastructure augmentation during the year

Budget allocated for infrastructure augmentation	Budget utilized for infrastructure development
170000	65017

4.1.2 – Details of augmentation in infrastructure facilities during the year

Facilities	Existing or Newly Added
Campus Area	Existing
Class rooms	Existing
Laboratories	Existing
Seminar Halls	Existing
Seminar halls with ICT facilities	Existing
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4.2 – Library as a Learning Resource

4.2.1 – Library is automated {Integrated Library Management System (ILMS)}

Name of the ILMS	Nature of automation (fully)	Version	Year of automation
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software	or partially)		
e-Granthalaya	Fully	3.0	2015

4.2.2 – Library Services

Library Service Type	Existing		Newly Added		Total	
Text Books	16010	Nil	250	Nil	16260	0
Journals	18	Nil	1	Nil	19	Nil
Reference Books	3582	Nil	50	Nil	3632	Nil
e-Journals	1	Nil	Nil	Nil	1	Nil
Digital Database	1	Nil	Nil	Nil	1	Nil
CD & Video	26	Nil	Nil	Nil	26	Nil
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4.2.3 – E-content developed by teachers such as: e-PG- Pathshala, CEC (under e-PG- Pathshala CEC (Under Graduate) SWAYAM other MOOCs platform NPTEL/NMEICT/any other Government initiatives & institutional (Learning Management System (LMS) etc

Name of the Teacher	Name of the Module	Platform on which module is developed	Date of launching e-content
NA	NA	NA	Nil
No file uploaded.			

4.3 – IT Infrastructure

4.3.1 – Technology Upgradation (overall)

Type	Total Computers	Computer Lab	Internet	Browsing centers	Computer Centers	Office	Departments	Available Bandwidth (MBPS/GBPS)	Others
Existing	39	1	39	1	1	0	0	50	0
Added	0	0	0	0	0	0	0	0	0
Total	39	1	39	1	1	0	0	50	0

4.3.2 – Bandwidth available of internet connection in the Institution (Leased line)

50 MBPS/ GBPS

4.3.3 – Facility for e-content

Name of the e-content development facility	Provide the link of the videos and media centre and recording facility
NIL	NIL

4.4 – Maintenance of Campus Infrastructure

4.4.1 – Expenditure incurred on maintenance of physical facilities and academic support facilities, excluding salary component, during the year

Assigned Budget on academic facilities	Expenditure incurred on maintenance of academic facilities	Assigned budget on physical facilities	Expenditure incurred on maintenance of physical facilities
7000000	6743365	1200000	1111892.24

4.4.2 – Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. (maximum 500 words) (information to be available in institutional Website, provide link)

Maintenance of Laboratories:- The laboratory equipments, specimens and necessary chemicals are purchased by the Purchase department of Ganga Group of Institutions with the approval of IQAC and Chairman. Lab in-charge is responsible for maintenance of equipments. It keeps the record of utilization of equipments and material used in lab. Physical Verification is done to check out working/non-working and missing equipments. Procedure of procurement: - 1. Submission of lab requirements in the form of a proposal by concern lab in-charge to Purchase committee 2. Evaluation by Purchase Committee in IQAC 3. Acceptance by the Principal and submission to Management 4. Approval by the Chairman. 5. Allocation of funds for the procurement of equipments 6. Call for quotations and verification of prices and availability of the items. 7. At the end of financial year, stock verification and maintenance report is prepared.

Library: For purchasing books in library, a book form is sent by Librarian to the staff members for recommendation of books. Staff sent filled forms to Librarian. These recommendations are collected and checked to avoid duplication in the software. The Librarian prepares the final list of books and obtains financial sanction for their purchase. The students borrow the books for 14 days. Photocopying, printouts from internet and scanning facility are allowed in library. For smooth functioning of library, it is divided into 4 sections- Reading section, circulation section, reference section, periodicals section. Suggestion box is installed inside the library for its enrichment. To ensure book return, "no dues form" is required at the time of examination. Pest control in library is done at regular intervals. At the end of year, physical verification of stock is done for maintaining library stock.

Sports complex: Sports committee looks after the maintenance of sports complex. Committee in-charge organizes various indoor and outdoor sports competitions for the students. Sports committee places proposal for the procurement of sports equipments to IQAC committee and purchase committee, after verification with the stock register. The order is placed for required items. The Institute organizes Annual sports meet for sports encouragement.

Computers- Annual maintenance contract is given to vendor through proper tendering method for the maintenance of computers. The computer and ICT lab is maintained by the computer in-charge. The computer lab is Wi-Fi enabled and LAN facility is there for proper networking. Computer maintenance is done regularly and non-repairable items are disposed off. The Institute has adequate number of computer systems with internet connection and utility software. If any fault is detected then immediate action is taken for repairing those parts.

Classrooms: Maintenance of classrooms is done on a regular basis sweepers are there for its proper cleanliness. After the start of admission, it is ensured that classroom has adequate benches and desks for the students. The fans and electrical appliances are working properly and where there is need, purchase committees ensures that it is adequately met with the consent of principal. Budgets are sanctioned for maintaining and repairing of the campus.

<http://www.gangainstituteofeducation.com/Procedures%20and%20policies%20for%20maintaining%20and%20utilizing%20physical,%20academic%20and%20support%20facilities.pdf>

CRITERION V – STUDENT SUPPORT AND PROGRESSION

5.1 – Student Support

5.1.1 – Scholarships and Financial Support

	Name/Title of the scheme	Number of students	Amount in Rupees
Financial Support from institution	Fee Concession	226	1876334
Financial Support from Other Sources			
a) National	Post Matric Scholarship	32	0
b) International	NA	0	0
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5.1.2 – Number of capability enhancement and development schemes such as Soft skill development, Remedial coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring etc.,

Name of the capability enhancement scheme	Date of implementation	Number of students enrolled	Agencies involved
Soft Skills Development	19/11/2018	100	Center for Professional Life studies, M. D. University, Rohtak
Remedial Coaching	01/08/2018	50	Ganga Institute of Education
International Yoga Day	21/06/2019	50	Gurukul, Jhajjar
Camp on Meditation	24/04/2019	105	Gurukul, Jhajjar
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5.1.3 – Students benefited by guidance for competitive examinations and career counselling offered by the institution during the year

Year	Name of the scheme	Number of benefited students for competitive examination	Number of benefited students by career counseling activities	Number of students who have passed in the comp. exam	Number of students placed
2018	NET, CTET, STET Coaching	30	30	30	20
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5.1.4 – Institutional mechanism for transparency, timely redressal of student grievances, Prevention of sexual harassment and ragging cases during the year

Total grievances received	Number of grievances redressed	Avg. number of days for grievance redressal
0	0	0

5.2 – Student Progression

5.2.1 – Details of campus placement during the year

On campus			Off campus		
Name of	Number of	Number of	Name of	Number of	Number of

organizations visited	students participated	stduents placed	organizations visited	students participated	stduents placed
NIL	0	0	NIL	0	0
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5.2.2 – Student progression to higher education in percentage during the year

Year	Number of students enrolling into higher education	Programme graduated from	Depratment graduated from	Name of institution joined	Name of programme admitted to
2019	9	GANGA INSTITUTE OF EDUCATION	B.Ed.	GANGA INSTITUTE OF EDUCATION	M.Ed.
2019	1	GANGA INSTITUTE OF EDUCATION	B.Ed.	STAREX UNIVERSITY	M.Sc.. MATHEMATICS
2019	4	GANGA INSTITUTE OF EDUCATION	B.Ed.	IGNOU	MAH, M.A
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5.2.3 – Students qualifying in state/ national/ international level examinations during the year (eg:NET/SET/SLET/GATE/GMAT/CAT/GRE/TOFEL/Civil Services/State Government Services)

Items	Number of students selected/ qualifying
NET	2
Any Other	30
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5.2.4 – Sports and cultural activities / competitions organised at the institution level during the year

Activity	Level	Number of Participants
Independence Day	Institutional Level	125
Teacher's Day	Institutional Level	120
Orientation Programme	Institutional Level	162
Hindi Divas	Institutional Level	107
Gandhi Jayanti	Institutional Level	50
Fresher's Party	Institutional Level	109
Dussehra Celebration	Institutional Level	110
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5.3 – Student Participation and Activities

5.3.1 – Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one)

Year	Name of the award/medal	National/ Internaional	Number of awards for Sports	Number of awards for Cultural	Student ID number	Name of the student
Nil	NIL	Nil	Nil	Nil	Nil	NIL
No file uploaded.						

5.3.2 – Activity of Student Council & representation of students on academic & administrative

bodies/committees of the institution (maximum 500 words)

Institute adopts the democratic procedure of selecting student representatives in the various committees of the Institute. This offers the students a platform to represent themselves and have a voice for Institute administration. These representatives of students act as a link between management, institution and students. It also helps in developing the career of the students, their personality, leadership quality, commitment for their work, team spirit etc. The Institute has a well structured Internal Quality Assurance Cell, Anti-Ragging Committee, Grievance Redressal Committee, Sexual Harassment Committee, Gender Sensitivity Cell, Students Welfare Cell, Co-curricular committees. All the committee has student representatives. IQAC maintains higher standards of quality in the education, it looks that a congenial environment is there for student progress and development. Anti-Ragging Committee provides the platform, where students can place their complaints regarding ragging in the Institute. This committee assures that no student is ragged inside the campus and if any such issues arise then this committee looks after this. No such incident happened in the Institute till date. Although the Institute has Grievance Redressal Committee but no major grievance received till date and same with the Sexual Harassment committee. This has created a conducive environment for all. Gender Sensitivity cell is established to look after the Gender issues in the Institute, to give equal opportunity to both the sexes. Students Welfare cell is there to look after the welfare of the students. Student is kept at the center of the Institute, and is motivated for their all round development. Co-curricular committee helps in organizing various co-curricular activities for the students. Various activities like celebration of Gandhi Jayanti, Hindi Divas, Dussehra, Diwali, Lohri, Republic day, International Women Day etc. are organized in the Institute. Majority of students participated in this days of national importance, celebration of festivals and cultural events, eminent experts were invited for the organization of various extension lectures etc.

5.4 – Alumni Engagement

5.4.1 – Whether the institution has registered Alumni Association?

Yes

Yes, the Institute has alumni association but it is not registered yet.

5.4.2 – No. of enrolled Alumni:

89

5.4.3 – Alumni contribution during the year (in Rupees) :

0

5.4.4 – Meetings/activities organized by Alumni Association :

1. Ojasvi Gaur : conducted one day workshop on resume writing. 2. Nantara conducted one week computer training program. 3. Himani Bhardwaj provided training of dance to students. 4. Kunal and Shilpa guided M.Ed. students by helping them identification of problem for their dissertation.

CRITERION VI – GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 – Institutional Vision and Leadership

6.1.1 – Mention two practices of decentralization and participative management during the last year (maximum 500 words)

The Institute follows the decentralized governance and participative management. Teaching and Non-Teaching Staff members share the responsibility of the Institute and help in smooth conduct of administrative machinery. The

highest administrative body of the institution is Governing Body, Pawan Ganga Educational Society (Regd.). All members of the management are also the members of this administrative body. The Institute has nominated three staff members (two from teaching and one from non-teaching) for governing body, Ganga Institute of Education, Kablana, to ensure staff representation in the management. Governing Body, Principal and staff members draft long and short term plans for the institution which include resource mobilization, need assessment and quality enhancement. By following the rules of University and Haryana Government, the Governing Body and Principal take decision about appointment of the staff. The Governing Body, the Principal and staff members are responsible for decision making, implementation and review in their own areas and work in Co-ordination with each other. At the Institute level various Committees have been constituted for the smooth functioning of the Institute.

Internal Quality Assurance Cell is constituted as per NAAC guidelines it includes representatives of parents, teaching, non teaching staff, society and students. The Internal Quality Assurance Cell regulates and monitors the functioning of all its organs through its sub committees - Repairs Maintenance Committee, Discipline Committee, Time Table and Skill in Teaching Committee, Co-Curricular Activities Committee, Internal Assessment Committee, Research Committee, Sports Committee, Extension Activities Committee, Library Committee, Women cell, Guidance and Counseling Committee, Redressal / Grievance Committee. The Internal Quality Assurance Cell monitors and controls the academic aspects and ensures quality with equity. It monitors the policy framework given by University, Directorate General Higher Education, Panchkula and NCTE and gives recommendations in order to create an enabling environment to ensure quality. The Finance committee monitors the utilization of funds and resources. It takes all the decisions leading to optimal utilization of the college funds to ensure quality. The Repairs Maintenance Committee looks after the construction work, repair and maintenance of the building of the Institute. All academic activities for effective teaching learning are also planned and executed by the principal and staff members.

6.1.2 – Does the institution have a Management Information System (MIS)?

Yes

6.2 – Strategy Development and Deployment

6.2.1 – Quality improvement strategies adopted by the institution for each of the following (with in 100 words each):

Strategy Type	Details
Curriculum Development	The Institute is affiliated to Maharshi Dayanand University, Rohtak, Haryana. The Institute follows the curriculum of this University. The Institute implements the curriculum of the University in spirit. The Institute has formed Curriculum committee which helps in implementing the curriculum in context of local needs of the students. Subject allocation to faculty members is done on the basis of their specialization as well as experience level. Flexibility is given to students to select elective subject of their choice. The given curriculum is enriched with co-curricular and curricular activities organized by the Institute.

<p>Teaching and Learning</p>	<p>The Institute uses ICT techniques, tools and aids to improve teaching and learning process. Internet facility facilitates the student in improving teaching and learning process. It also helps the students in their research work at M.Ed. level. In library also computers are provided to students for accessing e-resources and preparing presentation for their research work. Our Institute also sends students for Internship, in other colleges and schools, which help the students in enhancing their skills practically.</p> <p>Teaching and learning process is enhanced with workshops, tours, visits, seminars, extension lectures and extracurricular activities. Productive learning is also enhanced with assignments and feedback.</p>
<p>Examination and Evaluation</p>	<p>Examination and Evaluation are carried as per University guidelines rules for internal assessment by the institution and at the end of Year.</p> <p>House exams are conducted by the institute. Final Examination is conducted by university, which is a centralized process managed by University. We follow a disciplined strategy for evaluating our students, Which includes.</p> <ul style="list-style-type: none"> • class tests, Unittest and presentations. • For comprehensive evaluation: Students are evaluated on all parameters of personality, talent skills. • ICT is used for evaluation of results. • Two assignments are given to each student.
<p>Research and Development</p>	<p>Research and Development</p> <ul style="list-style-type: none"> • All the teachers students of the institute have access to well-equipped computer laboratories with adequate infrastructural facilities to carry out the research work . • The institute library facilitates research oriented books, journals e-journals for research reference. • Almost all faculty members are provided with personal computer which helps them carry out their research work. • The institute has internet facilities for the fast access to online resources. • The Faculty members are encouraged to publish their research contributions on various National International Journals and conferences. The Institute publishes its online quarterly, peer reviewed, multi-disciplinary journal "Bhartiyam"

with ISSN No. 2277-1255 • Also motivates the faculty members to attend research oriented seminars/workshops/conferences, etc., by providing special duty leave. • The Institute encourages faculty members to pursue Ph.D. program in reputed universities. • The institute supports the researchers by providing high end computing facility with necessary software and with modern equipments.

Library, ICT and Physical Infrastructure / Instrumentation

Library: The College has a fully automated digital library with internet enquiry facility where all activities like the lending of books, purchase of books, lending of audio visual material, book bank are computerized. The library has an important role to play in an educational Institution. It is an essential core element and dynamic instrument for the promotion of educational research. The library is well equipped with the latest books. It subscribes to 19 journals on education. Books are properly Classified, Cataloged arranged systematically for the users. Research and reference sections are well stocked. The library has an open-shelf system where members of the staff and students can consult books freely and make their own selection. Each M.Ed. student is issued four books at a time whereas a B.Ed. student is issued two books at a time for a period of 14 days. The library has a photocopier facility where members of the staff and students can get documents photocopied. Members of the faculty recommend books are purchased for the library. The jackets of new arrivals are displayed on a board. There is a provision of Book bank in the college library. Books are issued to the needy, deserving meritorious students for the entire session. Infrastructure: Ganga Institute of Education is one of the most eminent teacher education institution in the northern region .The Institute has a magnificent and spacious building. There is library, staff room, Hostel and many other facilities. It has facilities like, Multi-Purpose Hall , Sports Facilities, Placement Cell, Art and Craft Resource Center etc. To foster a spirit of experiment in students, college plans curricular and co-curricular

activities. There is 24 hr. Power back up. In the existing building there is a multi-purpose play-field ground which is being used for holding important functions, sports and other related activities. The institute has a well furnished staff room and additionally separate cubicles are made for the faculty for doing their academic work. The college has different laboratories like Science lab, Computer Lab and Psychology Lab. There is one Art and Craft Resource Centre. This centre has space for drawing, painting and other creative activities. Cleansing and upkeep is carried out regularly.

Human Resource Management

The Faculty Members as well as the students are encouraged to showcase their talents and skills in various aspects. Staff is encouraged to participate in seminars and capacity building workshops. Training programs for non teaching staff on computers, communication skills, etiquette and innovative practices are initiated. Talent search programs and inter house competition were organized for the students.

Industry Interaction / Collaboration

The Institute has collaboration with Gram Panchayat for social and community work. Yoga workshop was conducted in collaboration with Gurukul, Jhajjar. The Institute collaborates with schools for Internship for B.Ed. and M.Ed. students. List of schools were 1. Govt. Sr.Sec.School, Kablana, Jhajjar. 2. Ganga International School, Kablana, Jhajjar. 3. Ganga International School, Nuna Majra, Jhajjar. 4. Ganga International School, Sec-9, Bahadurgarh, Jhajjar. 5. Nav Jyoti High School, Badli Road, Bahadurgarh, Jhajjar. 6. Sir Pike International School, Gocchi, Jhajjar. 7. Indraprastha Int. Sr.Sec.School, Ruriawas, Jhajjar. 8. Shanti Gyan Niketan Public School, Seria, Jhajjar. 9. Maharshi Dayanand Sr.Sec.School, Khudan, Jhajjar. 10. Bright Career Sr.Sec.School, Raiya, Jhajjar. 11. Maharshi Dayanand Sr. Sec. School, Khudan, Jhajjar. 12. Hindu High School, Sulodha. 13. Hindu High School, Sulodha. 14. H. D. Public School, Birohar, Jhajjar. 15. Maharaja Aggersen School, Diwan Gate, Jhajjar.

Admission of Students

Admissions of Students are made on

the basis of online Counseling conducted by university. Reservation for SC/ST/OBC Communities. The students with 50 marks either in the Bachelor's Degree and/or in the Master's Degree in Science/Social Science/Humanities/Commerce are eligible to apply for admission in B.Ed. Course. Bachelors in Engineering or Technology with specialization in Science and Mathematics with 55 marks form UGC recognized University/Institution is also eligible for admission. Admissions are made on the basic of merit. Financial help, flexibility in the payment of fees in easy installments is allowed for the needy students.

6.2.2 – Implementation of e-governance in areas of operations:

E-governance area	Details
<p>Planning and Development</p>	<p>All information regarding NAAC, AISHE, NCTE, UGC, NSP and M. D. University are sought and sent via electronic media. All the relevant information is sent to staff, student and management through e-mail and also uploaded on Institute's website. Institute uses e-Granthalaya software in library. Academic calendar and time table is prepared, uploaded on Institute website and sent to student and teacher via electronic media.</p>
<p>Administration</p>	<p>The office administration uses IFW Campus ERP 2.0 software for all administrative work. All the data of students, teachers, admission etc. is maintained in software</p>
<p>Finance and Accounts</p>	<p>All the financial transactions like students fee, teacher salary, payments made to vendors, are made through the software ERP.</p>
<p>Student Admission and Support</p>	<p>Admissions of Students are made on the basis of merit through State Level Centralized Counseling. Students are allotted by University through electronic media.</p>
<p>Examination</p>	<p>The enrolment details for new students are provided by the institute to the university online via university portal. Filling the examination form, obtaining the admit card by students and finally uploading of the internal and external marks are done online. Students are notified time to time regarding important dates.</p>

6.3 – Faculty Empowerment Strategies

6.3.1 – Teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the year

Year	Name of Teacher	Name of conference/ workshop attended for which financial support provided	Name of the professional body for which membership fee is provided	Amount of support
2019	Dr. Geeta Prabha	Faculty Induction Programme	Faculty Development Center, Maharshi Dayanand University, Rohtak	5500
2019	Neetu Ahlawat	Faculty Induction Programme	Faculty Development Center, Maharshi Dayanand University, Rohtak	5500
2019	Sonia Gupta	Faculty Induction Programme	Faculty Development Center, Maharshi Dayanand University, Rohtak	5500

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6.3.2 – Number of professional development / administrative training programmes organized by the College for teaching and non teaching staff during the year

Year	Title of the professional development programme organised for teaching staff	Title of the administrative training programme organised for non-teaching staff	From date	To Date	Number of participants (Teaching staff)	Number of participants (non-teaching staff)
2019	workshop on Massive Open Online Courses (FDP)	workshop on Massive Open Online Courses (FDP)	12/04/2019	12/04/2019	11	6
2019	Extension Lecture on Evaluation techniques in teaching	-	23/02/2019	23/02/2019	10	Nil
2019	Extension	Extension	16/04/2019	16/04/2019	10	6

	Lecture on "Management Maintenance of E-resources	Lecture on "Management Maintenance of E-resources				
2019	Extension Lecture on "Use of Technology in Education"	Extension Lecture on "Use of Technology in Education"	30/01/2019	30/01/2019	10	6
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6.3.3 – No. of teachers attending professional development programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during the year

Title of the professional development programme	Number of teachers who attended	From Date	To date	Duration
Faculty Induction Program	3	07/01/2019	05/02/2019	30
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6.3.4 – Faculty and Staff recruitment (no. for permanent recruitment):

Teaching		Non-teaching	
Permanent	Full Time	Permanent	Full Time
5	11	1	7

6.3.5 – Welfare schemes for

Teaching	Non-teaching	Students
1. Faculty members who get a better and higher opportunity especially in the government sector is encouraged and on his or her request immediately relieved to facilitate career progression. 2. Free transport Facility 3. fee concession for wards of staff 4. Free accommodation facility in hostel. 5. Academic Leave facility 6. Permission to attend /present papers in seminar/ workshops/ conferences is given.	1.Free Transport facility 2. fee concession for wards of staff 3. Free accommodation facility in hostel.	1.Payment of fee in easy Installments 2. Book Bank Facility 3. Fee concession to the needy once.4. Free excess to I.T resources.

6.4 – Financial Management and Resource Mobilization

6.4.1 – Institution conducts internal and external financial audits regularly (with in 100 words each)

Account of the college is regularly audited by the auditor deputed on behalf of the management. Regular audit mechanism has been followed by the college.

Internal Audit system constitutes of:- a) Daily checking of Physical Cash b) Proper maintenance creation of vouchers and ledger c) Proper utilization of allocated funds. d) Proper payment of Bills e) Proper record keeping f) Cross checking / sudden checking of accounts. External Audit is conducted by Chartered Accountant appointed by the Governing Body. The authorized person is responsible for finalization of Trust account and college account. This is annual process and made at the end of financial year.

6.4.2 – Funds / Grants received from management, non-government bodies, individuals, philanthropies during the year(not covered in Criterion III)

Name of the non government funding agencies /individuals	Funds/ Grnats received in Rs.	Purpose
NA	Nil	Nil
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6.4.3 – Total corpus fund generated

0

6.5 – Internal Quality Assurance System

6.5.1 – Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	No	Nil	No	Nil
Administrative	No	Nil	No	Nil

6.5.2 – Activities and support from the Parent – Teacher Association (at least three)

Parents teacher meet was organized by the Institute on 22nd May 2019 for B.Ed. M.Ed. students. Suggestions of the parents were noted which were regarding monthly charges of transport in place of quarterly charges, more emphasis of computer training of students, more efforts for placement of students.

6.5.3 – Development programmes for support staff (at least three)

Free Transport facility to staff, Advance payment/Loan, Increments/festival gift.

6.5.4 – Post Accreditation initiative(s) (mention at least three)

1. A systematized mechanism of mentorship along with the students feedback. 2. Bhartiya an interdisciplinary, peer reviewed, online journal was enhanced. 3. Participation and conduction of international and national seminars / workshop / extension lectures increased for the benefits of students.

6.5.5 – Internal Quality Assurance System Details

a) Submission of Data for AISHE portal	Yes
b)Participation in NIRF	No
c)ISO certification	Yes
d)NBA or any other quality audit	No

6.5.6 – Number of Quality Initiatives undertaken during the year

Year	Name of quality initiative by IQAC	Date of conducting IQAC	Duration From	Duration To	Number of participants
2018		07/09/2018	07/09/2018	12/09/2019	162

	Orientation Program				
2018	Outreach Program	10/08/2018	10/08/2018	Nil	169
2019	School Engagement Program (B.Ed. 1st year)	17/01/2019	17/01/2019	31/01/2019	198
2018	School Engagement Program (B.Ed. 2nd year)	12/09/2018	12/09/2018	18/01/2019	175
2018	Internship of M.Ed. 2nd year	01/09/2018	01/09/2018	29/09/2018	36
2018	Internship of M.Ed. 1st year	26/10/2018	26/10/2018	17/11/2018	46
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CRITERION VII – INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 – Institutional Values and Social Responsibilities

7.1.1 – Gender Equity (Number of gender equity promotion programmes organized by the institution during the year)

Title of the programme	Period from	Period To	Number of Participants	
			Female	Male
Nukkadd Natak on dowry system	02/11/2018	02/11/2018	20	5
Nukkadd Natak on Beti Bacho Beti Padao	12/10/2018	12/10/2018	20	5
International Women Day	08/03/2019	08/03/2019	20	5
Two days free career counselling program on National Girl Child Day	24/01/2019	24/01/2019	22	3

7.1.2 – Environmental Consciousness and Sustainability/Alternate Energy initiatives such as:

Percentage of power requirement of the University met by the renewable energy sources
1. Plantation Drive- 05.06.2019 2. Rally on Swachh Bharat Abhiyaan - 30.01.2019 3. Environment Friendly Holi - 8th March, 2019 4. World Ozone Day- 13th September, 2018

7.1.3 – Differently abled (Divyangjan) friendliness

Item facilities	Yes/No	Number of beneficiaries
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Ramp/Rails	Yes	2
Physical facilities	Yes	2
Rest Rooms	Yes	2
Scribes for examination	Yes	2

7.1.4 – Inclusion and Situatedness

Year	Number of initiatives to address locational advantages and disadvantages	Number of initiatives taken to engage with and contribute to local community	Date	Duration	Name of initiative	Issues addressed	Number of participating students and staff
Nil	Nil	Nil	Nil	00	NIL	NIL	Nil
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7.1.5 – Human Values and Professional Ethics Code of conduct (handbooks) for various stakeholders

Title	Date of publication	Follow up(max 100 words)
Handbook on Human values and Professional ethics	13/07/2018	Handbook was published for information to stakeholders on human values and Professional Ethics Code of Conduct.

7.1.6 – Activities conducted for promotion of universal Values and Ethics

Activity	Duration From	Duration To	Number of participants
Celebration of Teacher's Day	05/09/2018	05/09/2018	120
Celebration of Gandhi Jayanti	01/10/2018	01/10/2018	50
Celebration of Dussehra	17/10/2018	17/10/2018	110
Mehandi Competition on occasion of Karva Chauth	25/10/2018	25/10/2018	100
Observance of Vigilance Awareness Week	29/10/2018	03/11/2018	111
Workshop was organized on Moral Values	31/10/2018	31/10/2018	150
Celebration of Festivals- Diwali	05/11/2018	05/11/2018	121
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7.1.7 – Initiatives taken by the institution to make the campus eco-friendly (at least five)

1. Organize Plantation Drive 2. Rally on Swachh Bharat Abhiyan 3. Environment Friendly Holi 4. Awareness of Water Conservation 5. World Ozone Day celebration

7.2 – Best Practices

7.2.1 – Describe at least two institutional best practices

A) Title of the practice: - Model: 7E

- 1) Engage: Prospective teachers are engaged in various curricular and co-curricular activities. They are actively engaged in community projects.
- 2) Extricate: Students from diverse culture are provided opportunities to work together and extricate themselves from Gender, religion, communal bias.
- 3) Enthral: Students are exposed to expert lectures, workshops/seminars, research activities, personality development programs where they extra ordinarily may develop their intellectual powers.
- 4) Electrify: Ganga Institute of Education, by organizing cultural events, fresher's party, alumni meets, various competitions, electrify the students' energy. Its civic responsibility forum is active and enthusiastic for inculcating civic and moral values among all.
- 5) Equipped: Prospective teachers are equipped with the tools: communicating skills, Micro Skills, technology, handling of classroom situations. They are trained with problem solving attitude.
- 6) Establish: Prospective teachers are prepared to establish moral, civic and human values by reflection of their own behavior.
- 7) Endure: They are taught to be patient in adverse circumstance and be tolerant against diversities.

II. The context that required initiation of the practice Students of 21st century are growing in technology world. They are not merely citizens of one nation rather they are members of global family. Their exposure is wide and teachers need to take up and meet their multifaceted issues to address. Explosion of knowledge has also made students smart enough. TEIs have challenge to prepare such an equipped teacher who can meet the 21st century students' demands and contribute in their all round personality development and grooming.

III. Objectives of the practice

1. To engage the prospective teachers in various activities where they learn handling of new and varied situations.
2. To extricate them from false beliefs and biased mentality.
3. To impart them practical knowledge and train them in skills.
4. To electrify their young energy in constructive development for the nation.
5. To teach them tolerance in favor of mankind.
6. To equip them with the tools of technology, knowledge and positive attitude.
7. To establish moral, civic and human values among them.

IV. The Practice It is true a teacher can make kings, administrators, worriers but all of them jointly cannot make a teacher. Keeping the most responsible figure of teacher in mind, all the practices are practiced to prepare capable teachers who can handle the global issues and teach their students for human, moral and civic values. Students are member of various committees. Talent search program and fresher party are organized. Seminar, workshops and expert lecture, personality development program was organized. Micro teaching and School teaching practice was organized.

V. Obstacles faced if any and strategies adopted to overcome them

Strategies adopted: IQAC worked hard to manage timetable and activities schedule with timetable in-charge. Our M.Ed. students have been given project to create resource pool.

VI. Impact of the practice 7Es have developed an insight among prospective teachers in various disciplines additionally they have been sensitized towards their civic, moral and professional responsibilities. Their communication skills have been polished by providing those opportunities and training by professionals and teacher educators. Good Academic Result is the output of the practice.

VII. Resources required- Intellectual resources. Techno-advance classrooms. Finance. More electronic and print resources.

B) Title of the practice: Environmental Activities

The Institute organizes Plantation Drive, Environment day etc every year to promote environment consciousness among students and teachers.

1. The context that required initiation of the practice. The context is to make environment healthy and pollution free.
2. Objectives of the practice- To keep campus clean and green. Waste Management. To spread awareness of cleanliness.
3. The Practice • Effective Garbage Management • World Ozone Day Oath to protect ozone layer by paperless working • Trees plantation by discouraging plastic use • Cleanliness

drive in the Campus under the theme "Clean Ganga Green Ganga" • World Environment Day was celebrated teachers students planted Neem, Peppal, Fruit • plants Plantation Drive and Rallies in campus and nearby villages, • Pollution free Diwali Celebration • observation of Ozone Layer Day 5. Obstacles faced if any and strategies adopted to overcome them Obstacles:- Villagers were not aware, so reluctant to cooperate for community work. It was hard to prepare them for importance of healthy and hygienic habit formation. Strategies adopted:- Short videos were shown and groups of students and teachers convince them. 6. Impact of the practice Change in the attitude of villagers. 7. Resources required Manpower, continuous efforts, financial aid

Upload details of two best practices successfully implemented by the institution as per NAAC format in your institution website, provide the link

<http://www.gangainstituteofeducation.com/Best%20Practices.pdf>

7.3 – Institutional Distinctiveness

7.3.1 – Provide the details of the performance of the institution in one area distinctive to its vision, priority and thrust in not more than 500 words

The Institute has clear-cut aims, vision, mission and objectives for its academic mobility. Its aim is to endeavor, encourage and fulfill the students' needs with latest educational and technological facilities by providing qualitative education through inculcation of moral and ethical values, promotion of creativity and innovation. The institute has a Vision to create window of opportunity for value based alterations and acquaint prospective teachers to handle learners and global snag through harmony in an astute epoch. Mission to advance academic excellence and foster compassionate self-sustained preceptors to overcome the change of dynamic society and environment. The Institute's objectives are to develop reflective, analytic synthetic, critical creative thinking, inter-personal social skills along with positive attitude and self motivation for responsible teacher, possessing the basic values of secularism, national integration and truthfulness.

Provide the weblink of the institution

<http://www.gangainstituteofeducation.com/Institutional%20Distinctiveness.pdf>

8.Future Plans of Actions for Next Academic Year

1. Academic calendar will be prepared more action-oriented. 2. Enhancement of Social Outreach program. 3. National Workshop/Seminar/Conference will be conducted. 4. Organization of extension activities, faculty development program. 5. Addition of technology resources. 6. More community work. 7. Training of non-teaching staff. 8. Financial help to needy person. 9. Planning for Internship. 10. Internal Assessment plan. 11. Publication of Bhartiyam -Institute's Online International Multidisciplinary Peer Reviewed Journal. 12. More focus on research work.