



Yearly Status Report - 2017-2018

Part A

Data of the Institution

Part A	
Data of the Institution	
1. Name of the Institution	GANGA INSTITUTE OF EDUCATION, KABLANA (JHAJJAR)
Name of the head of the Institution	DR. GEETA PRABHA
Designation	Principal
Does the Institution function from own campus	Yes
Phone no/Alternate Phone no.	01251239485
Mobile no.	8684000935
Registered Email	gangainstituteofeducation@gmail.com
Alternate Email	geetaaoffice@gmail.com
Address	20 K.M.MILESTONE, JHAJJAR-BAHADURGARH ROAD, VILLAGE- KABLANA, JHAJJAR, HARYANA
City/Town	JHAJJAR
State/UT	Haryana

Pincode	124104																		
2. Institutional Status																			
Affiliated / Constituent	Affiliated																		
Type of Institution	Co-education																		
Location	Urban																		
Financial Status	Self financed																		
Name of the IQAC co-ordinator/Director	NEETU AHLAWAT																		
Phone no/Alternate Phone no.	01251239485																		
Mobile no.	8684000916																		
Registered Email	gangainstituteofeducation@gmail.com																		
Alternate Email	giekablana@gmail.com																		
3. Website Address																			
Web-link of the AQAR: (Previous Academic Year)	http://www.gangainstituteofeducation.com/documents/AQAR%202016-17.pdf																		
4. Whether Academic Calendar prepared during the year	Yes																		
if yes,whether it is uploaded in the institutional website: Weblink :	http://www.gangainstituteofeducation.com/academic-calendar.html																		
5. Accrediation Details																			
<table border="1"> <thead> <tr> <th rowspan="2">Cycle</th> <th rowspan="2">Grade</th> <th rowspan="2">CGPA</th> <th rowspan="2">Year of Accrediation</th> <th colspan="2">Validity</th> </tr> <tr> <th>Period From</th> <th>Period To</th> </tr> </thead> <tbody> <tr> <td>1</td> <td>A</td> <td>3.32</td> <td>2011</td> <td>16-Sep-2011</td> <td>15-Sep-2016</td> </tr> </tbody> </table>						Cycle	Grade	CGPA	Year of Accrediation	Validity		Period From	Period To	1	A	3.32	2011	16-Sep-2011	15-Sep-2016
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				Period From	Period To														
1	A	3.32	2011	16-Sep-2011	15-Sep-2016														
6. Date of Establishment of IQAC	05-Oct-2011																		
7. Internal Quality Assurance System																			
<table border="1"> <thead> <tr> <th colspan="3">Quality initiatives by IQAC during the year for promoting quality culture</th> </tr> <tr> <th>Item /Title of the quality initiative by</th> <th>Date & Duration</th> <th>Number of participants/ beneficiaries</th> </tr> </thead> <tbody> <tr> <td colspan="3"> </td> </tr> </tbody> </table>						Quality initiatives by IQAC during the year for promoting quality culture			Item /Title of the quality initiative by	Date & Duration	Number of participants/ beneficiaries								
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IQAC		
Rally on Chemical Free Holi in Village Kablana and Bhadani	28-Feb-2018 1	57
International Women Day	08-Mar-2018 1	98
Workshop on Teaching Skills by Manju Badhwar, Principal, Sat Priya College of Education	20-Sep-2017 1	73
Extension Lecture on Modals of Teaching by Meena Sharma, Associate Prof., Gaur Brahmin College of Education	22-Sep-2017 1	97
Workshop on Abacus and Vedic Maths	14-Nov-2017 1	63
Visit to International Trade Fair, Pragati Maidan, New Delhi.	18-Nov-2017 1	37
National Workshop on Soft Skill Development	27-Nov-2017 1	114
Visit to Suraj Kund Fair, Faridabad, Haryana.	09-Feb-2018 1	78
Annual Sports Meet	26-Feb-2018 2	98
View File		

8. Provide the list of funds by Central/ State Government- UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.

Institution/Department/Faculty	Scheme	Funding Agency	Year of award with duration	Amount
No Data Entered/Not Applicable!!!				
No Files Uploaded !!!				

9. Whether composition of IQAC as per latest NAAC guidelines:	Yes
Upload latest notification of formation of IQAC	View File
10. Number of IQAC meetings held during the year :	3
The minutes of IQAC meeting and compliances to the decisions have been uploaded on the institutional website	Yes

Upload the minutes of meeting and action taken report	View File
11. Whether IQAC received funding from any of the funding agency to support its activities during the year?	No
12. Significant contributions made by IQAC during the current year(maximum five bullets)	
1. Feedback collection and Analysis. 2. Outreach Program. 3. Conduct of extension activities i.e. workshops, extension lectures. 4. Celebration of festival organization of inter house competitions. 5. Organized Tours and Trips.	
View File	
13. Plan of action chalked out by the IQAC in the beginning of the academic year towards Quality Enhancement and outcome achieved by the end of the academic year	
Plan of Action	Achivements/Outcomes
Admissions of the Session	Prospectus of the session was reviewed.
Academic Calendar and Time Table	Academic Calendar and Time Table was prepared for UG and PG course by concerned in-charges
Orientation Program	Orientation program were chalked out for both UG and PG courses
Outreach Program	Outreach Program was conducted
School Engagement Program	School Engagement Program schedule was prepared.
Addition in Library resources	18 journals were added in the Library
Extension Lecture	"Modals of Teaching" by Dr. Meena Sharma, Associate Prof., Gaur Brahman College of Education, Rohtak on 22.09.2017.
Workshops	Workshop was organized on "Teaching Skills" on 20.09.2017
View File	
14. Whether AQAR was placed before statutory body ?	No
15. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to assess the functioning ?	No
16. Whether institutional data submitted to AISHE:	Yes

Year of Submission	2018
Date of Submission	28-Feb-2018
17. Does the Institution have Management Information System ?	Yes
If yes, give a brief description and a list of modules currently operational (maximum 500 words)	Yes, the institute has a well organized information system for management of educational activities. The information system is accountable for boosting decision making, policy making, proper monitoring and evaluating teacher education system. The institute operates MIS with the help of modules viz. entries of application, profile of the students, reports of the students, faculty profile, income expenditure module, income ledger, fee profile. Various ICT resources are in use for admissions, attendance, internal assessment, assignments etc. To cater the needs of students ensuring effective and outcome based teaching learning. The institute has updated ICT infrastructure. The campus is WiFi enabled. The ICT lab computers are upgraded with latest hardware and software. Printing, scanning and photocopy facilities are available in campus.

Part B

CRITERION I – CURRICULAR ASPECTS

1.1 – Curriculum Planning and Implementation

1.1.1 – Institution has the mechanism for well planned curriculum delivery and documentation. Explain in 500 words

The Institute has well planned delivery and documentation system for implementation of Maharishi Dayanand University prescribed curriculum. We have curriculum committee, which prepares plan for effective implementation of university provided curriculum in context of local needs. The plan is brought to the IQAC for further implementation and execution. At the beginning of the session, Institute prepares academic calendar and distributes syllabus and conducts Orientation program for the students. Time Table prepared by the time table committee. The principal conducts staff meeting regularly and discusses the progress and functioning of various activities. The same is communicated to the class in charges, students and stakeholders through circulars and email & what's app groups etc. Teachers use different resources like library facility, internet facility, and educational apps to make the learning process effective. All the teachers also prepares their subject planners at the beginning of the session. According to this planner, they complete their syllabus on time and with different effective approaches. Unit -test, Class-tests, Weekly -tests are also conducted for students progress. Assignments are also given to students

for preparation of subject content and better understanding of curriculum. Sample papers are also provided by all subject teachers for preparation of exams. Staff members are encouraged to attend seminar, workshops etc to enrich their training experiences. Important days of weeks, events etc are organized by Institute to develop sensitivity towards needs of the society. Various course delivery methods are followed by the faculty such as, Lectures, Class presentations, Tutorials, Practical labs, E- learning, survey. Unit-test, surprise-test, quiz and debates are conducted to evaluate level of understanding of the students. Remedial classes are organized for needy students. So many other co-curricular and extracurricular activities are conducted for the students like discussion, declamation contest, poem recitation, rangoli making competition, diya decoration competition etc .School Internship programs are arranged for both B.Ed. and M.Ed. programs. Through these programs students learn about real teaching situations and school administration. They learn school management through school environment, activities and school evaluation system. During internship program, prospective teachers learn become familiar to handle students in different situations and circumstances. The teaching learning process is student centric. A pool of Resource persons is created to orient prospective teachers on life skills, communication skills and professional ethics. Staff members attend various orientation programs, seminars and workshops to upgrade their knowledge regarding curricular aspects and enhance their skills. Provision of computers with Internet and a well-furnished library also helps in quality improvement. ICT tools and techniques are used for advancement of teaching-learning process. Different types of learning Apps are suggested to the students like Book creator, Edmodo, Kahoot, Prezi.com, Google Classroom, Zoom and A Web whiteboard App.

1.1.2 – Certificate/ Diploma Courses introduced during the academic year

Certificate	Diploma Courses	Dates of Introduction	Duration	Focus on employ ability/entrepreneurship	Skill Development
NA	NA	Nil	0	0	0

1.2 – Academic Flexibility

1.2.1 – New programmes/courses introduced during the academic year

Programme/Course	Programme Specialization	Dates of Introduction
Nil	NA	Nil
No file uploaded.		

1.2.2 – Programmes in which Choice Based Credit System (CBCS)/Elective course system implemented at the affiliated Colleges (if applicable) during the academic year.

Name of programmes adopting CBCS	Programme Specialization	Date of implementation of CBCS/Elective Course System
MEd	EDUCATION	07/08/2017

1.2.3 – Students enrolled in Certificate/ Diploma Courses introduced during the year

	Certificate	Diploma Course
Number of Students	0	0

1.3 – Curriculum Enrichment

1.3.1 – Value-added courses imparting transferable and life skills offered during the year

Value Added Courses	Date of Introduction	Number of Students Enrolled
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Reading Reflecting on Text	18/09/2017	197
Understanding the Self	18/09/2017	197
Drama and Art in Education	18/09/2017	197
Critical understanding in ICT	18/09/2017	197
Communication and Expository Writing	12/09/2017	43
Academic Writing	04/07/2018	18
View File		

1.3.2 – Field Projects / Internships under taken during the year

Project/Programme Title	Programme Specialization	No. of students enrolled for Field Projects / Internships
BEd	School Engagement Program (B.Ed. 1st year)	197
BEd	School Engagement Program (B.Ed. 2nd year)	82
MEd	Internship: Teacher Education Institute (Phase-I & II, Three Weeks) of M.Ed.	43
MEd	Internship in Specialized Area (In School: 28 Days)	18
View File		

1.4 – Feedback System

1.4.1 – Whether structured feedback received from all the stakeholders.

Students	Yes
Teachers	Yes
Employers	Yes
Alumni	Yes
Parents	Yes

1.4.2 – How the feedback obtained is being analyzed and utilized for overall development of the institution? (maximum 500 words)

Feedback Obtained
The Institute has a well planned mechanism for collecting feedback from students, teachers, employers, alumnus and parents. Questionnaires are distributed among stake holders. First time questionnaires are distributed within 3 months of commencement of the session. Second time questionnaires are distributed at the end of the session and collected back with responses via post, Email or personally submitted by stake holders. Obtained data is prepared in Excel Sheets. Responses are counted and data is tabulated by computation in numerical form. Graphical representation of the data is also presented in IQAC for suggestions, consideration and improvement. In IQAC meetings, response of each parameter is discussed. Improvement areas are identified. Further suggestions provided are implemented. Feedback is obtained from students

through a planned questionnaire which includes responses on syllabus of course, completion of syllabus, Library facilities, teacher preparedness, her approach, internal assessment, student orientation and further suggestion for improvement. Analysis is made on the basis of responses given. Feedback is obtained from Alumnus. The form includes admission procedure, infrastructure facilities, faculty facilities, Library facilities and overall rating. An alumni association of the college has been formed and meetings are organized from time to time to get feedback from old students. An Alumni association is formed by the institute and meetings are organized time to time. Alumnus provide their feedback in alumni meets. The obtained feedback from teachers focus on aims and objectives of syllabi, level of institute, academic calendar, library facilities, practical aspects of syllabus, options provided in the subjects, infrastructure, creativity, conducive environment, freedom of teacher, research facilities, examination system and staff welfare. The obtained feedback is analyzed, lacking areas are identified and discussed in IQAC meetings. Suggestions are provided and implemented. The feedback from the employers revealed that students of the Ganga Institute of Education reflect the motto of the institute 'a college with a difference'. They think that the prospective teachers from this institute are competent in their subject, good theory and practical knowledge, good technical skills, leadership quality, emotionally balanced, good in ethical and professional skills, and socially committed. The IQAC explores areas of improvements and give suggestions for further improvement and maintain and sustain the quality of education including infrastructure, library facilities, use of ICT, use different hardware and software approaches for teaching learning process. Suggestions from alumnus are taken in consideration. The feedback obtained from different sources is properly documented also.

CRITERION II – TEACHING- LEARNING AND EVALUATION

2.1 – Student Enrolment and Profile

2.1.1 – Demand Ratio during the year

Name of the Programme	Programme Specialization	Number of seats available	Number of Application received	Students Enrolled
BEd	EDUCATION	200	0	197
MEd	EDUCATION	50	0	43
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2.2 – Catering to Student Diversity

2.2.1 – Student - Full time teacher ratio (current year data)

Year	Number of students enrolled in the institution (UG)	Number of students enrolled in the institution (PG)	Number of fulltime teachers available in the institution teaching only UG courses	Number of fulltime teachers available in the institution teaching only PG courses	Number of teachers teaching both UG and PG courses
2017	197	43	18	4	22

2.3 – Teaching - Learning Process

2.3.1 – Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc. (current year data)

Number of Teachers on Roll	Number of teachers using ICT (LMS, e-Resources)	ICT Tools and resources available	Number of ICT enabled Classrooms	Number of smart classrooms	E-resources and techniques used
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22	15	13	2	0	11
View File of ICT Tools and resources					
View File of E-resources and techniques used					

2.3.2 – Students mentoring system available in the institution? Give details. (maximum 500 words)

Yes, the Institute has Mentor-Mentee System for both M.Ed. and B.Ed. program. All the students are divided into small groups where one teacher is made in-charge, to discuss about the problems of the students. The students get support from the Tutor even after class hours. Tutor is available to them to deal with their personal and academic problem. The students are encouraged to meet their tutors at regular frequencies. There is a provision of this in the time-table also. This system has helped the students a lot. The pass percentage of the student has improved a lot. Aim of the mentor-mentee group is to help the students on social and personal level, to minimize the drop-out rates of the institution, to understand the level of the students, to build their self confidence and motivate them to improve their creative skills. Students are motivated to participate in various seminars, workshops, tutorials etc. Remedial classes are provided to the weak students of the institute. The tutors through various committee and cells like Grievance Redressal Cell, Placement cell, Co-curricular activities Cell etc help the mentee in developing their skills and knowledge. Grievance Redressal Cell helps the mentee in solving their grievances. Student can share any type of problem which they encountered in Institute. Placement Cell helps the students in getting placement in schools. Co-curricular cell help the students for participation in various co-curricular activities. Students participate in various activities which help them to develop their physical and mental capacities and prepare them for future aspect. Various activities like Career guidance and counseling, project guidance, social survey, visits, etc are organized for the students. The aim is to enhance the knowledge and make the holistic development of the learner. Mentor –Mentee system helps the students in enhancing their self-confidence, communication skills and prepare them to face the problem of the present world .

Number of students enrolled in the institution	Number of fulltime teachers	Mentor : Mentee Ratio
340	22	1:15

2.4 – Teacher Profile and Quality

2.4.1 – Number of full time teachers appointed during the year

No. of sanctioned positions	No. of filled positions	Vacant positions	Positions filled during the current year	No. of faculty with Ph.D
34	22	12	2	2

2.4.2 – Honours and recognition received by teachers (received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the year)

Year of Award	Name of full time teachers receiving awards from state level, national level, international level	Designation	Name of the award, fellowship, received from Government or recognized bodies
Nill	NA	Nill	NA
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2.5 – Evaluation Process and Reforms

2.5.1 – Number of days from the date of semester-end/ year- end examination till the declaration of results during the year

Programme Name	Programme Code	Semester/ year	Last date of the last semester-end/ year-end examination	Date of declaration of results of semester-end/ year- end examination
MEd	EDUCATION	1	16/06/2018	04/08/2018
MEd	EDUCATION	2	07/08/2018	11/10/2018
BEd	EDUCATION	1	15/06/2018	30/07/2018

BEd	EDUCATION	2	07/07/2018	13/10/2018
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2.5.2 – Reforms initiated on Continuous Internal Evaluation(CIE) system at the institutional level (250 words)

The institute follows Continuous Internal Evaluation norms prescribed by M.D. University, Rohtak, being an affiliated institute .The institute conducts CIE periodically for theory and practical subjects. Each B.Ed. M.Ed. student has to submit two assignments, class tests, unit tests and presentations of two mega lessons in simulated situation. Teacher Educators observe their skills and teaching strategies. Apart from this, surprise tests, class seminars, Quiz, debates are organized and prospective teachers are in continuous observation of their teacher in charge. The process is communicated to the student teachers, at the beginning of the session in Orientation/Students induction program. Performance of student teachers is also observed during internship in respective schools. All the observations are brought to the principal. Suggestions are given to student-teachers to improve the said area. Remedial classes are also conducted for the students in need. CIE procedure for M.Ed. students is almost same it varies as per its scheme's demand. B.Ed. has annual system of examination and M.Ed. has semester system of examination. In the last (4th Sem) Semester, all the students are required to prepare a dissertation for which continuous evaluation is necessary. Students select topic, prepares, synopsis and go for their field work in the guidance of their respective supervisors. They complete their research work, so the whole process involves CIE.

2.5.3 – Academic calendar prepared and adhered for conduct of Examination and other related matters (250 words)

Academic calendar is prepared by the institute at the beginning of the session in consonance of Maharshi Dayanand University, Rohtak. The calendar reflects total no. of days of the session, working days, teaching days, holidays, no. of Sundays, date of first admission, date of last admission, date of commencement of the academic year, date of closing of academic year. Tentative date of annual examinations and declaration of result is also mentioned in the academic calendar. Academic calendar bears all academic and non-academic activities. Various trips, tours, fairs and visits are mentioned in the calendar. Schedule of annual sports is also included in calendar. Admission process is mentioned. Orientation program, workshop, extension lecture, celebrations of festivals and days of national importance are given in the calendar. Schedule of inter-house competitions, social and community work, rally and campaign are mentioned in the calendar. School Internship Program is mentioned in the calendar. Academic calendar is displayed on college website as well as on notice board for information to the students and teachers. Students are made aware of each and every, academic and non-academic activity by going through the academic calendar. Teachers plan their academic planners to complete their syllabus well on time. Various curricular and co-curricular activities are planned for students for their holistic development. Various teaching skills workshops organized for students to develop their skills of teaching i.e. micro skills, simulated teaching, mega lessons and discussion lessons. The calendar is very helpful for parents as they can know about the progress of their wards' learning schedule.

2.6 – Student Performance and Learning Outcomes

2.6.1 – Program outcomes, program specific outcomes and course outcomes for all programs offered by the institution are stated and displayed in website of the institution (to provide the weblink)

<http://www.gangainstituteofeducation.com/program.html>

2.6.2 – Pass percentage of students

Programme Code	Programme Name	Programme Specialization	Number of students appeared in the final year examination	Number of students passed in final year examination	Pass Percentage
EDUCATION	MEd	EDUCATION	18	17	94.44
EDUCATION	BEd	EDUCATION	81	56	69.13
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2.7 – Student Satisfaction Survey

2.7.1 – Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design the questionnaire) (results and details be provided as weblink)

<http://www.gangainstituteofeducation.com/student%20Satisfaction%20Survey%20Report%20-%202017-18.pdf>

CRITERION III – RESEARCH, INNOVATIONS AND EXTENSION

3.1 – Resource Mobilization for Research

3.1.1 – Research funds sanctioned and received from various agencies, industry and other organisations

Nature of the Project	Duration	Name of the funding agency	Total grant sanctioned	Amount received during the year
Nil	0	NA	0	0
No file uploaded.				

3.2 – Innovation Ecosystem

3.2.1 – Workshops/Seminars Conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the year

Title of workshop/seminar	Name of the Dept.	Date
NA	NA	

3.2.2 – Awards for Innovation won by Institution/Teachers/Research scholars/Students during the year

Title of the innovation	Name of Awardee	Awarding Agency	Date of award	Category
NA	NA	NA	Nil	NA
No file uploaded.				

3.2.3 – No. of Incubation centre created, start-ups incubated on campus during the year

Incubation Center	Name	Sponsored By	Name of the Start-up	Nature of Start-up	Date of Commencement
NA	NA	NA	NA	NA	Nil
No file uploaded.					

3.3 – Research Publications and Awards

3.3.1 – Incentive to the teachers who receive recognition/awards

State	National	International
0	0	0

3.3.2 – Ph. Ds awarded during the year (applicable for PG College, Research Center)

Name of the Department	Number of PhD's Awarded

M.Ed.	1
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3.3.3 – Research Publications in the Journals notified on UGC website during the year

Type	Department	Number of Publication	Average Impact Factor (if any)
International	EDUCATION	6	0
View File			

3.3.4 – Books and Chapters in edited Volumes / Books published, and papers in National/International Conference Proceedings per Teacher during the year

Department	Number of Publication
NA	0
No file uploaded.	

3.3.5 – Bibliometrics of the publications during the last Academic year based on average citation index in Scopus/ Web of Science or PubMed/ Indian Citation Index

Title of the Paper	Name of Author	Title of journal	Year of publication	Citation Index	Institutional affiliation as mentioned in the publication	Number of citations excluding self citation
NA	NA	NA	Nil	0	0	0
No file uploaded.						

3.3.6 – h-Index of the Institutional Publications during the year. (based on Scopus/ Web of science)

Title of the Paper	Name of Author	Title of journal	Year of publication	h-index	Number of citations excluding self citation	Institutional affiliation as mentioned in the publication
NA	NA	NA	Nil	0	0	0
No file uploaded.						

3.3.7 – Faculty participation in Seminars/Conferences and Symposia during the year :

Number of Faculty	International	National	State	Local
Presented papers	0	2	0	0
Attended/Seminars/Workshops	0	1	0	0
View File				

3.4 – Extension Activities

3.4.1 – Number of extension and outreach programmes conducted in collaboration with industry, community and Non- Government Organisations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., during the year

Title of the activities	Organising unit/agency/ collaborating agency	Number of teachers participated in such activities	Number of students participated in such activities
Rally on Swachh Bharat Abhiyan	Gram Panchayat	6	101
Compaigning on Beti Bachao-Beti Padhao	Gram Panchayat	5	70

Chemical Free Holi	Gram Panchayat	6	57
Plantation Drive	Gram Panchayat	5	80
View File			

3.4.2 – Awards and recognition received for extension activities from Government and other recognized bodies during the year

Name of the activity	Award/Recognition	Awarding Bodies	Number of students Benefited
Rally on Swachh Bharat Abhiyan	Appreciation	Gram Panchayat	101
Compaigning on Beti Bachao-Beti Padhao	Appreciation	Gram Panchayat	70
Chemical Free Holi	Appreciation	Gram Panchayat	57
Plantation Drive	Appreciation	Gram Panchayat	80
View File			

3.4.3 – Students participating in extension activities with Government Organisations, Non-Government Organisations and programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the year

Name of the scheme	Organising unit/Agency/collaborating agency	Name of the activity	Number of teachers participated in such activities	Number of students participated in such activities
Swachh Bharat Abhiyan	GIE with Gram Sarpanch	Cleanliness of different places	6	101
Rally on Aids Awareness	GIE with Gram Sarpanch	Rally	6	95
Nukadd Natak on Beti Bachao Beti Padhao	GIE with Gram Sarpanch	nukadd natak	6	80
View File				

3.5 – Collaborations

3.5.1 – Number of Collaborative activities for research, faculty exchange, student exchange during the year

Nature of activity	Participant	Source of financial support	Duration
M.Ed. Internship 1st Year	43	Free transport facility	21
M.Ed. Internship iind year	18	Free Transport Facility	28
View File			

3.5.2 – Linkages with institutions/industries for internship, on-the- job training, project work, sharing of research facilities etc. during the year

Nature of linkage	Title of the linkage	Name of the partnering institution/ industry /research lab with contact	Duration From	Duration To	Participant

		details			
3 weeks internship	M.Ed.	Pragya College of Education	09/11/2017	30/11/2017	M.Ed. 1st Year
4 weeks internship	M.Ed.	Ganga International School, Kablana	01/09/2018	29/09/2018	M.Ed. 2nd Year
2 weeks	B.Ed.	Cooperating Schools (10)	24/01/2018	09/02/2018	B.Ed. 1st Year
16 weeks	B.Ed.	Cooperating Schools(7)	28/09/2017	17/01/2018	B.Ed. 2nd Year
View File					

3.5.3 – MoUs signed with institutions of national, international importance, other universities, industries, corporate houses etc. during the year

Organisation	Date of MoU signed	Purpose/Activities	Number of students/teachers participated under MoUs
NA	Nil	NA	0
No file uploaded.			

CRITERION IV – INFRASTRUCTURE AND LEARNING RESOURCES

4.1 – Physical Facilities

4.1.1 – Budget allocation, excluding salary for infrastructure augmentation during the year

Budget allocated for infrastructure augmentation	Budget utilized for infrastructure development
145000	85183

4.1.2 – Details of augmentation in infrastructure facilities during the year

Facilities	Existing or Newly Added
Campus Area	Existing
Class rooms	Existing
Laboratories	Existing
Seminar Halls	Existing
Seminar halls with ICT facilities	Existing
View File	

4.2 – Library as a Learning Resource

4.2.1 – Library is automated {Integrated Library Management System (ILMS)}

Name of the ILMS software	Nature of automation (fully or partially)	Version	Year of automation
e-Granthalaya	Fully	3.0	2015

4.2.2 – Library Services

Library Service Type	Existing		Newly Added		Total	
Text	16010	0	0	0	16010	0

Books						
Journals	17	0	1	0	18	0
Reference Books	3582	0	0	0	3582	0
Digital Database	1	0	0	0	1	0
e-Journals	1	0	0	0	1	0
CD & Video	26	0	0	0	26	0
Library Automation	1	0	0	0	1	0
View File						

4.2.3 – E-content developed by teachers such as: e-PG- Pathshala, CEC (under e-PG- Pathshala CEC (Under Graduate) SWAYAM other MOOCs platform NPTEL/NMEICT/any other Government initiatives & institutional (Learning Management System (LMS) etc

Name of the Teacher	Name of the Module	Platform on which module is developed	Date of launching e-content
NA	NA	NA	NA
No file uploaded.			

4.3 – IT Infrastructure

4.3.1 – Technology Upgradation (overall)

Type	Total Computers	Computer Lab	Internet	Browsing centers	Computer Centers	Office	Departments	Available Bandwidth (MBPS/GBPS)	Others
Existing	39	1	39	1	1	0	0	50	0
Added	0	0	0	0	0	0	0	0	0
Total	39	1	39	1	1	0	0	50	0

4.3.2 – Bandwidth available of internet connection in the Institution (Leased line)

50 MBPS/ GBPS

4.3.3 – Facility for e-content

Name of the e-content development facility	Provide the link of the videos and media centre and recording facility
NA	NA

4.4 – Maintenance of Campus Infrastructure

4.4.1 – Expenditure incurred on maintenance of physical facilities and academic support facilities, excluding salary component, during the year

Assigned Budget on academic facilities	Expenditure incurred on maintenance of academic facilities	Assigned budget on physical facilities	Expenditure incurred on maintenance of physical facilities
6000000	5117111.2	1300000	1285213

4.4.2 – Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. (maximum 500 words) (information to be available in institutional Website, provide link)

Maintenance of Laboratories:- The laboratory equipments, specimens and necessary chemicals are purchased by the Purchase department of Ganga Group of Institutions with the approval of IQAC and Chairman. Lab in-charge is responsible for maintenance of equipments. It keeps the record of utilization of equipments and material used in lab. Physical Verification is done to check out working/non-working and missing equipments. Procedure of procurement: -

- 1.Submission of lab requirements in the form of a proposal by concern lab in-charge to Purchase committee
- 2.Evaluation by Purchase Committee in IQAC
- 3.Acceptance by the Principal and submission to Management
- 4.Approval by the Chairman.
5. Allocation of funds for the procurement of equipments
6. Call for quotations and verification of prices and availability of the items.
7. At the end of financial year, stock verification and maintenance report is prepared.

Library: For purchasing books in library, a book form is sent by Librarian to the staff members for recommendation of books. Staff sent filled forms to Librarian. These recommendations are collected and checked to avoid duplication in the software. The Librarian prepares the final list of books and obtains financial sanction for their purchase. The students borrow the books for 14 days. Photocopying, printouts from internet and scanning facility are allowed in library. For smooth functioning of library, it is divided into 4 sections- Reading section, circulation section, reference section, periodicals section. Suggestion box is installed inside the library for its enrichment. To ensure book return, "no dues form" is required at the time of examination. Pest control in library is done at regular intervals. At the end of year, physical verification of stock is done for maintaining library stock.

Sports complex: Sports committee looks after the maintenance of sports complex. Committee in-charge organizes various indoor and outdoor sports competitions for the students. Sports committee places proposal for the procurement of sports equipments to IQAC committee and purchase committee, after verification with the stock register. The order is placed for required items. The Institute organizes Annual sports meet for sports encouragement.

Computers- Annual maintenance contract is given to vendor through proper tendering method for the maintenance of computers. The computer and ICT lab is maintained by the computer in-charge. The computer lab is Wi-Fi enabled and LAN facility is there for proper networking. Computer maintenance is done regularly and non-repairable items are disposed off. The Institute has adequate number of computer systems with internet connection and utility software. If any fault is detected then immediate action is taken for repairing those parts.

Classrooms: Maintenance of classrooms is done on a regular basis sweepers are there for its proper cleanliness. After the start of admission, it is ensured that classroom has adequate benches and desks for the students. The fans and electrical appliances are working properly and where there is need, purchase committees ensures that it is adequately met with the consent of principal. Budgets are sanctioned for maintaining and repairing of the campus.

<http://www.gangainstituteofeducation.com/Procedures%20and%20policies%20for%20maintaining%20and%20utilizing%20physical.%20academic%20and%20support%20facilities.pdf>

CRITERION V – STUDENT SUPPORT AND PROGRESSION

5.1 – Student Support

5.1.1 – Scholarships and Financial Support

	Name/Title of the scheme	Number of students	Amount in Rupees
Financial Support from institution	Institute Scholarship	121	886420

Financial Support from Other Sources			
a) National	National Scholarship, Haryana Scholarship, Bihar scholarship	44	0
b)International	NA	0	0
View File			

5.1.2 – Number of capability enhancement and development schemes such as Soft skill development, Remedial coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring etc.,

Name of the capability enhancement scheme	Date of implemetation	Number of students enrolled	Agencies involved
Soft Skills Development	27/11/2017	114	GANGA INSTITUTE OF EDUCATION
Remedial Coaching	11/05/2018	190	GANGA INSTITUTE OF EDUCATION
International Yoga Day	21/06/2018	95	GANGA INSTITUTE OF EDUCATION
Free Camp On Meditation	30/05/2018	198	GANGA INSTITUTE OF EDUCATION
View File			

5.1.3 – Students benefited by guidance for competitive examinations and career counselling offered by the institution during the year

Year	Name of the scheme	Number of benefited students for competitive examination	Number of benefited students by career counseling activities	Number of students who have passed in the comp. exam	Number of students placed
2017	BTET, STET, CTET, ANY OTHER COMPETITIVE EXAM	25	25	25	6
View File					

5.1.4 – Institutional mechanism for transparency, timely redressal of student grievances, Prevention of sexual harassment and ragging cases during the year

Total grievances received	Number of grievances redressed	Avg. number of days for grievance redressal
0	0	0

5.2 – Student Progression

5.2.1 – Details of campus placement during the year

On campus			Off campus		
Name of organizations visited	Number of students participated	Number of students placed	Name of organizations visited	Number of students participated	Number of students placed

NA	0	0	NA	0	0
No file uploaded.					

5.2.2 – Student progression to higher education in percentage during the year

Year	Number of students enrolling into higher education	Programme graduated from	Department graduated from	Name of institution joined	Name of programme admitted to
2018	3	GANGA INSTITUTE OF EDUCATION	B.Ed.	GANGA INSTITUTE OF EDUCATION	M.Ed.
2018	1	GANGA INSTITUTE OF EDUCATION	B.Ed.	RAJASTHAN UNIVERSITY	M.Sc.
2018	1	GANGA INSTITUTE OF EDUCATION	B.Ed.	IGNOU	M.A
2018	1	GANGA INSTITUTE OF EDUCATION	B.Ed.	M.R. DAV COLLEGE OF EDUCATION	M.Ed.
2018	1	GANGA INSTITUTE OF EDUCATION	B.Ed.	MAHARSHI DAYANAND UNIVERSITY ROHTAK (DDE)	M.A
2018	1	GANGA INSTITUTE OF EDUCATION	B.Ed.	S.G.T. UNIVERSITY	M.Sc.
View File					

5.2.3 – Students qualifying in state/ national/ international level examinations during the year
(eg:NET/SET/SLET/GATE/GMAT/CAT/GRE/TOFEL/Civil Services/State Government Services)

Items	Number of students selected/ qualifying
Any Other	25
View File	

5.2.4 – Sports and cultural activities / competitions organised at the institution level during the year

Activity	Level	Number of Participants
Inter House Competition on Soft Board Decoration	Institution Level	110
Rangoli Making Competition	Institution Level	80
Haryana Day Celebration	Institution Level	90
Poster Making and Collage Making Competition	Institution Level	65
Celebration of International Human Rights Day	Institution Level	70
Celebration of Lohri and Makar Sankranti	Institution Level	85

Annual Sports Meet	Institution Level	98
Inter House Competition on International Womaens Day	Institution Level	98
View File		

5.3 – Student Participation and Activities

5.3.1 – Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one)

Year	Name of the award/medal	National/ Internaional	Number of awards for Sports	Number of awards for Cultural	Student ID number	Name of the student
Nill	NA	Nill	Nill	Nill	NA	NA
No file uploaded.						

5.3.2 – Activity of Student Council & representation of students on academic & administrative bodies/committees of the institution (maximum 500 words)

Institute adopts the democratic procedure of selecting student representatives in the various committees of the Institute. This offers the students a platform to represent themselves and has a voice for Institute administration. These representatives of students act as a link between management, institution and students. It also helps in developing the career of the student, their personality, leadership quality, commitment for their work, team sprit etc. The Institute has a well structured IQAC, Anti-Ragging Committee, Grievance Redressal Committee, Sexual Harassment Committee, Gender Sensitivity Cell, Student Welfare Cell, Co-curricular committees etc. This committee has student representatives in it. IQAC maintains higher standards of quality in the education, it looks that a congenial environment is there for student progress and development. Anti-Ragging Committee provides the platform, where students can place their complaints regarding ragging in the Institute. This committee assures that no student is ragged inside the campus and if any such issues arise then this committee looks after this. No such incidents till now have been recorded in the campus by our students. Grievance Redressal Committee looks after the grievances in the Institute. If any students report any problem then it is resolved within 15 days. Sexual Harassment committee has adequate student representatives to provide a safe environment to students to report their problems and to assure impartial resolution to it. This has created a conducive environment for both the sexes. Gender Sensitivity cell is established to look after the Gender issues in the Institute, to give equal opportunity to both the sexes. Student Welfare cell is there to look after the welfare of the student. Student is kept at the center of the Institute, and is motivated for their proper development. Co-curricular committees help in organizing various co-curricular and curricular activities for the students. Various activities like celebration of Gandhi Jayanti, Hindi Divas, Dussehra, Diwali, Lohri, Republic day, International Women Day etc. is organized in the Institute. Majority of students participated in this days of national importance, celebration of festivals and cultural events, eminent experts were invited for the organization of various extension lectures etc.

5.4 – Alumni Engagement

5.4.1 – Whether the institution has registered Alumni Association?

Yes

Ganga Institute of Education is one of the most eminent teacher education institute in Haryana. It has alumni association but not registered yet. A

number of alumni has been trained by the Institute. Many alumnus of this Institute are well settled in various fields. The Institute provides opportunity to meet them in alumni meeting. The association helps in planning, execution and implementation of the curriculum and co-curricular activities, in terms of planning, placement, admissions, guidance and counseling of the current students. Guest lectures on various subjects are conducted by them being experts of the subject. The alumnus of the institution associated with the field of education provide guidance and counseling to the students. They help in conducting co curricular activities and research work of M.Ed. students.

5.4.2 – No. of enrolled Alumni:

40

5.4.3 – Alumni contribution during the year (in Rupees) :

0

5.4.4 – Meetings/activities organized by Alumni Association :

1. Alumni Meeting 2. Conducted Yoga and Meditation Session 3. Conducted Guidance and Counselling 4. Helped in community projects 5. Helped in Outreach Programs

CRITERION VI – GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 – Institutional Vision and Leadership

6.1.1 – Mention two practices of decentralization and participative management during the last year (maximum 500 words)

The institute encourages democratic management and decentralization in most of the areas. It has two courses i.e. B.Ed. and M.Ed. which are run by the cooperation and participation of teachers along with the in charges of the program. The in charges are empowered to take decisions with the consent of the principal, to ensure the effective delivery of the curriculum and other relevant aspects of education. i. All teachers are actively involved in various cells and committees. ii. All the stakeholders including teachers are involved in decision making affairs. Office staffs, Librarian, representatives of students', parents and employers are included to contribute their ideas. Our management has deep faith in democratic leadership and team spirit among all the members of GIE family. Hence the institution has provision of decentralization of powers to accomplish the task. Powers are decentralized in hierarchical way among members of teaching and non-teaching staff according to seniority position. On behalf of given power they all perform their duties. The College office, the faculty, the computer section and the library section functions independently under the control of the Principal.

6.1.2 – Does the institution have a Management Information System (MIS)?

Yes

6.2 – Strategy Development and Deployment

6.2.1 – Quality improvement strategies adopted by the institution for each of the following (with in 100 words each):

Strategy Type	Details
Admission of Students	Admissions of Students are made on the basis of online Counseling conducted by university. Reservation for SC/ST/OBC Communities. The students with 50 marks either in the Bachelor's

	Degree and/or in the Master's Degree in Science/Social Science/Humanities/Commerce are eligible to apply for admission in B.Ed. Course. Bachelors in Engineering or Technology with Specialization in Science and Mathematics with 55 marks from UGC recognized University/Institution is also eligible for admission. Admissions are made on the basic of merit. Financial help, flexibility in the payment of fees in easy installments is allowed for the needy students.
Industry Interaction / Collaboration	Ganga Institute of Education, organized many social events and programs for well being of society. For Aids Awareness rally, Health and Sanitation programs are initiated by various committees of the institute in collaboration with Gram Panchayat, Kablana. Yoga workshop was conducted in collaboration with Gurukul, Jhajjar. The Institute collaborates with Government Private schools for practice teaching. List of School/Institute Name 1 Ganga International School, Kablana 2 Govt. Girls Sr. Sec. School, Bhadani 3 Govt. High School, Khungai, Jhajjar 4 Shanti Gyan Niketan Public School, Jhajjar 5 Jai Modern Sr. Sec. School Dulhera, Jhajjar 6 Maharshi Dayanand Sr. Sec. School, Khudan, Jhajjar 7 Hindu High School, Sulodha, Jhajjar 8 Bright Career Sr. Sec. School. Raiya, Jhajjar 9 I.P.I. Sr. Sec. School, Ruriawas, Jhajjar 10 Ganga International School, Nuna Majra 11 Ganga International School Sec-9, Bahadurgarh 12 Sir Pike International School, Gocchi Jhajjar 13 H.D Public School, Birohar, Jhajjar 14 Apolo International School, Soldha, Jhajjar.
Curriculum Development	The Institute is affiliated to Maharshi Dayanand University, Rohtak, Haryana. The Institute follows the curriculum of this University. The Institute implements the curriculum of the University in spirit. The Institute committee helps in implementing the curriculum. Subject allocation to faculty members is done on the basis of their specialization as well as experience level. Flexibility is given to students to select elective subject of their choice. The given curriculum is enriched with co-curricular and

curricular activities organized by the Institute.

Teaching and Learning

The Institute use new techniques, tools and aids to improve teaching and learning process. Internet facility facilitates the student in improving teaching and learning process. It also helps the student in their research work in M.Ed. level. In library also computer is provided to students for accessing e-resources and preparing presentation for their research work. Our Institute also sent students for Internship which help the student in their progress. Teaching and learning process is enhanced with workshops, tours, visits, seminars, extension lectures and extracurricular activities. Productive learning is also enhanced with assignments and feedback.

Examination and Evaluation

The scheme and schedule of examination is informed to student through Academic Calendar on website and Orientation Day. Datesheets and Practical schedule are uploaded on website for information as and when it is given by University. University has the system of Internal Assessment in theory papers. College also conducts In-house exam in the college and takes class tests and assignments.

Research and Development

For quality improvement of research and development, Institute use following strategies. It has made the arrangement of Internet facility for the staff and students. Library has computer and internet facility for the students for research. Library is automated for easy access of books and e-resources. The Institute also have research cell which guides the students and staff for research enrichment.

Library, ICT and Physical Infrastructure / Instrumentation

The Institute has well maintained Library room with Internet facility and it is automated with e-Granthalaya software. All the books have bar codes pasted on it which facilitate easy access and stock verification. Various e-books and CDs are also available in library. Institute has computer room which helps the student progress. Seminar hall is equipped with projectors. Institute has well equipped labs with all equipments.

Human Resource Management

The Faculty Members as well as the students are encouraged to showcase

their talents and skills in various aspects. Staff is encouraged to participate in seminars and capacity building workshops. Training programs for non teaching staff on computers, communication skills, etiquette and innovative practices are initiated. Talent search programs and inter house competition were organized for the students.

6.2.2 – Implementation of e-governance in areas of operations:

E-governance area	Details
Planning and Development	All information regarding NAAC, NIRF, AISHE are generally sought from all the in charges through email and Whatsapp. Important notices, information are sent through email and also uploaded on institute website. The college library uses E- Granthalaya Modules , Admin, Books Acquisition, Cataloguing, Circulation, serials, Micro Documents, Budgets, Search etc. Administration The office administration use
Administration	The office administration uses registered software named tally 9 in all official works. All the data related with students like admissions and fee details etc. are maintained digitally.
Finance and Accounts	Tally ERP 9 software is used for all previous report financial and accounts work. NEFT/RTGS is used for fund transfers.
Student Admission and Support	Admissions of Students are made on the basis of online Counseling conducted by university. Reservation for SC/ST/OBC Communities. The students with 50 marks either in the Bachelor's Degree and/or in the Master's Degree in Science/Social Science/Humanities/Commerce are eligible to apply for admission in B.Ed. Course. Bachelors in Engineering or Technology with Specialization in Science and Mathematics with 55 marks form UGC recognized University/Institution is also eligible for admission. Admissions are made on the basic of merit. Financial help, flexibility in the payment of fees in easy installments is allowed for the needy students.
Examination	The enrolment details for new students are provided by the institute to the university online via university

portal. Filling the examination form, obtaining the admit card by students and finally uploading of the internal and external marks are done online. Students are notified time to time regarding important dates.

6.3 – Faculty Empowerment Strategies

6.3.1 – Teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the year

Year	Name of Teacher	Name of conference/ workshop attended for which financial support provided	Name of the professional body for which membership fee is provided	Amount of support
Nill	NA	NA	NA	0
No file uploaded.				

6.3.2 – Number of professional development / administrative training programmes organized by the College for teaching and non teaching staff during the year

Year	Title of the professional development programme organised for teaching staff	Title of the administrative training programme organised for non-teaching staff	From date	To Date	Number of participants (Teaching staff)	Number of participants (non-teaching staff)
2017	National Workshop on Soft Skill Deve lopment	National Workshop on Soft Skill Deve lopment	27/11/2017	27/11/2017	22	7
2017	Lecture on Resources Management	Lecture	16/04/2018	16/04/2018	22	7
View File						

6.3.3 – No. of teachers attending professional development programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during the year

Title of the professional development programme	Number of teachers who attended	From Date	To date	Duration
NA	0	Nill	Nill	0
No file uploaded.				

6.3.4 – Faculty and Staff recruitment (no. for permanent recruitment):

Teaching		Non-teaching	
Permanent	Full Time	Permanent	Full Time
2	2	1	1

6.3.5 – Welfare schemes for

Teaching	Non-teaching	Students
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1. Faculty members who get a better and higher opportunity especially in the government sector is encouraged and on his or her request immediately relieved to facilitate career progression.1 Free transport Facility 2. 30 fee concession for wards of staff 3. Free accommodation facility in hostel.4. Academic Leave facility 5. Permission to attend /present papers in seminar/ workshops/ conferences is given.	1.Free Transport facility 2. 30 fee concession for wards of staff 3. Free accommodation facility in hostel.	1.Payment of fee in easy Installments 2. Book Bank Facility 3. Fee concession to the needy once.4. Free excess to I.T resources.
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6.4 – Financial Management and Resource Mobilization

6.4.1 – Institution conducts internal and external financial audits regularly (with in 100 words each)

Account of the college is regularly audited by the auditor deputed on behalf of the management. Regular audit mechanism has been followed by the college. Internal Audit system constitutes of:- a) Daily checking of Physical Cash b) Proper maintenance creation of vouchers and ledger c) Proper utilization of allocated funds. d) Proper payment of Bills e) Proper record keeping f) Cross checking / sudden checking of accounts. External Audit is conducted by Chartered Accountant appointed by the Governing Body. The authorized person is responsible for finalization of Trust account and college account. This is annual process and made at the end of financial year.

6.4.2 – Funds / Grants received from management, non-government bodies, individuals, philanthropies during the year(not covered in Criterion III)

Name of the non government funding agencies /individuals	Funds/ Grnats received in Rs.	Purpose
Nil	0	0
No file uploaded.		

6.4.3 – Total corpus fund generated

0

6.5 – Internal Quality Assurance System

6.5.1 – Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	No	NA	No	NA
Administrative	No	NA	No	NA

6.5.2 – Activities and support from the Parent – Teacher Association (at least three)

Parent teacher meet was organized by the institute. Parents of students of B.Ed. M.Ed. were invited. Total of 40 parents attended the meeting which was held on 22 Feb 2018. Their valuable suggestions regarding the improvement in bus facilities, availability of career guidance and internet facility, timing of books issues in the library were noted

6.5.3 – Development programmes for support staff (at least three)

1. Timely release of salary 2. Increment 3. Free transport facility

6.5.4 – Post Accreditation initiative(s) (mention at least three)

1. A systematized mechanism of mentorship along with the students feedback. 2. Bhartiya an interdisciplinary, peer reviewed, online journal was enhanced. 3. Participation and conduction of international and national seminars / workshop / extension lectures increased for the benefits of students.

6.5.5 – Internal Quality Assurance System Details

a) Submission of Data for AISHE portal	Yes
b) Participation in NIRF	No
c) ISO certification	Yes
d) NBA or any other quality audit	No

6.5.6 – Number of Quality Initiatives undertaken during the year

Year	Name of quality initiative by IQAC	Date of conducting IQAC	Duration From	Duration To	Number of participants
2017	Workshop on Teaching Skills	20/09/2017	20/09/2017	20/09/2017	73
2017	Extension Lecture on Modals of Teaching	22/09/2017	22/09/2017	22/09/2017	97
2017	Workshop on topic "Abacus Vedic Maths	14/11/2017	14/11/2017	14/11/2017	63
2017	Visit to International Trade Fair, Pragati Maidan, New Delhi.	18/11/2017	18/11/2017	18/11/2017	37
2017	National Workshop on "Soft Skill Development"	27/11/2017	27/11/2017	27/11/2017	114
2018	Visit to Suraj Kund Fair, Faridabad, Haryana.	09/02/2018	09/02/2018	09/02/2018	78
2018	Annual Sports Meet	26/02/2018	26/02/2018	27/02/2018	98
2018	Rally on Chemical Free Holi	28/02/2018	28/02/2018	28/02/2018	57
2018	International Women's	08/03/2018	08/03/2018	08/03/2018	98

Day

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CRITERION VII – INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 – Institutional Values and Social Responsibilities

7.1.1 – Gender Equity (Number of gender equity promotion programmes organized by the institution during the year)

Title of the programme	Period from	Period To	Number of Participants	
			Female	Male
International Womens Day	08/03/2018	08/03/2018	39	18
Beti Bachao Beti Padhao (Rally in Nearby Villages)	13/02/2018	13/02/2018	42	17
Gender Sensitization Program(Nukkad Natak in Nearby Villages)	19/03/2018	19/03/2018	40	19
Discussion on Gender Biasness	26/04/2018	26/04/2018	45	20

7.1.2 – Environmental Consciousness and Sustainability/Alternate Energy initiatives such as:

Percentage of power requirement of the University met by the renewable energy sources
Plantation Drive and Rallies in campus and near by villages, Chemical free Holi Celebration -28.02.2018.Rally on Swachh Bharat Abhiyan- 5.04.2018

7.1.3 – Differently abled (Divyangjan) friendliness

Item facilities	Yes/No	Number of beneficiaries
Ramp/Rails	Yes	0
Ramp/Rails	Yes	0
Rest Rooms	Yes	0
Scribes for examination	Yes	0

7.1.4 – Inclusion and Situatedness

Year	Number of initiatives to address locational advantages and disadvantages	Number of initiatives taken to engage with and contribute to local community	Date	Duration	Name of initiative	Issues addressed	Number of participating students and staff
Nil	Nil	Nil	Nil	Nil	NA	NA	Nil
No file uploaded.							

7.1.5 – Human Values and Professional Ethics Code of conduct (handbooks) for various stakeholders

Title	Date of publication	Follow up(max 100 words)
University Prospectus	06/06/2017	Code of conduct for students is mentioned in the prospectus published by affiliating University 06/06/2017. The code of conduct for students is published in prospectus. The code of conduct on Anti ragging is also mentioned in the page 44-45 of the prospectus. Code of the conduct, anti ragging guidelines and general rules related to Institute is made aware to the students during the start of the new session in orientation program. Discipline and Anti Ragging committee of the Institute addresses any disciplinary complaints and take appropriate corrective measures.
College Website	Nil	Teachers of the Institute are governed by Institute rules and Code of conduct for the teacher is well enunciated in the institute's vision and mission, value framework and objectives of the Institute mentioned in Institute website. Teachers are administered oath on teacher's day to strengthen in them values of teachers. Any issues in the Institute or at interpersonal levels are resolved professionally in the meetings with the Principal. Also regular Committees and Staff meetings are held by the Principal to inform and instruct the work proceedings.

7.1.6 – Activities conducted for promotion of universal Values and Ethics

Activity	Duration From	Duration To	Number of participants
Celebration of International Human	09/12/2017	09/12/2017	131

Rights Day			
Interhouse competition: Poster making and slogan writing on Gender Biasness	13/01/2018	13/01/2018	110
View File			

7.1.7 – Initiatives taken by the institution to make the campus eco-friendly (at least five)

1. Energy Conservation 2. Plastic free campus 3. Organize Plantation Drive 4. E-waste management 5. Clean Ganga Green Ganga Drive

7.2 – Best Practices

7.2.1 – Describe at least two institutional best practices

1. Title of the Practice: Promotion of universal values among students. 2. Objectives of the Practice: In today's world, where majority of the people are pursuing only self interests relentlessly, the institution recognises the need to inculcate universal values like mutual respect, promotion of truth, selflessness, equal rights and human dignity etc. To help students to develop to their full human potential who will be committed for national development and global well being of nation. The value education cell of our Institute is working with this goal. 3. Context: The value education cell inculcates among the students. a) Harmonious development of body, mind and soul and promotion of universal values of truth, love and compassion. b) Cultivate inner calmness-a way to peace c) To develop brotherhood d) To deal with academic and emotional stress by tapping their inner sources of strength. e) To develop a positive attitude in life The practice: The cell has organised the following activities. a) A class on moral values was conducted at regular interval. b) Counselling session is organised at regular time. c) A special lecture on values of Mahatma Gandhi ji was organised. d) Programme on importance of Democratic Institution and students Awareness on vote was held. e) Psychological counselling of girl students in commemoration of International Woman's Day held on 08.03.2017. f) Celebration of Fraternity, Brotherhood and follow feelings through Lohri, Sangranti and Basant Panchmi was held. g) A programme on promotion of universal values was organised. Evidence of Success: Students are taking interest in this they are internally motivated to take classes of these in spite of packed schedule. Students have become socially responsible, and in their behaviour the different values are internalized. Now they take active part in family and social life with good attitude. Problem encountered: i) Shortage of infrastructural facilities: A separate room is needed to hold these classes. ii) Shortage of manpower: The Institute has shortage of manpower which is a constraint. Resources required: Removal of infrastructural bottlenecks and more manpower will help to strengthen this practice further. Best practice-2: The title: Dealing with wastes in the campus. Objectives of the practice: A group to deal with waste management in the campus is formed constituting of students and staff of the college. The objectives of this group are: a) To generate awareness among students of managing wastes. b) To involve the students in cleaning of Institute campus. c) To set up waste bins in sufficient numbers to avoid littering. d) To generate consciousness among students about e waste accumulation and disposal of e-waste from the Institute campus. e) To promote a sense of hygiene among students. 3. The context: The context of the practice is to carry out waste management in a participative manner involving both students and teachers. 4. The Practice: A college level Swachh Bharat Abhiyaan was organised for cleanliness of campus and in nearby villages. Experts were invited for mentoring the activities and provide valuable inputs. A large participation of students was reflected. During the programme an oath

was taken by both staff and students of the college to clean the college campus regularly. Also keeping the vicinity of the college was considered a high priority. 5. Evidence of success: As an outcome of the programme, group of 10 students were formed with a leader from each group. Each student in the group was asked to give a feedback on the waste scenario of the college and how it can be improvised. Important message are regularly disseminated and discussed in the group so that students can actively involved in this and can be informed at the earliest. Problems encountered Resources Required: Funding and Infrastructural bottlenecks are the main problems encountered Availability of funds and removal of infrastructural bottlenecks together with increased students participation will make this practice a grand success. This practice inculcates in the student the feeling of dignity of labour and shraam Daan for the social cause, which can help them to remain clean in their deeds.

Upload details of two best practices successfully implemented by the institution as per NAAC format in your institution website, provide the link

<http://www.gangainstituteofeducation.com/Best%20Practices.pdf>

7.3 – Institutional Distinctiveness

7.3.1 – Provide the details of the performance of the institution in one area distinctive to its vision, priority and thrust in not more than 500 words

The Institute has clear-cut aims, vision, mission and objectives for its academic mobility. Its aim is to endeavor, encourage and fulfill the students' needs with latest educational and technological facilities by providing qualitative education through inculcation of moral and ethical values, promotion of creativity and innovation. The institute has a Vision to create window of opportunity for value based alterations and acquaint prospective teachers to handle learners and global snag through harmony in an astute epoch. Mission to advance academic excellence and foster compassionate self-sustained preceptors to overcome the change of dynamic society and environment. The Institute's objectives are to develop reflective, analytic synthetic, critical creative thinking, inter-personal social skills along with positive attitude and self motivation for responsible teacher, possessing the basic values of secularism, national integration and truthfulness.

Provide the weblink of the institution

<http://www.gangainstituteofeducation.com/Institutional%20Distinctiveness.pdf>

8.Future Plans of Actions for Next Academic Year

1. Academic Calendar will be prepared as usual 2. More Extension activities/Seminar/Workshop/Faculty Development Program will be initiated. 3. Focus will be on more academic output. 4. To strengthened Mentor-Mentee System. 5. Use of PowerPoint presentation in teaching learning 6. Internship planning for B.Ed. and M.Ed. students. 7. To organize Unit Test, Class Test and assignments for Internal Assessment. 8. Focus on research through M.Ed. Dissertations. 9. Publication of Institute online Journal "Bhartiyam" 10. To motivate teaching staff for writing research papers and present papers in seminars. 11. To equip library with print and e-contents 12. To create more e-learning sources. 13. Maintenance of Infrastructure. 14. More efforts to save environment (Clean Ganga, Green Ganga). 15. To plan Remedial Coaching. 16. To strengthen Guidance and counseling cell. 17. To prepare and motivate students for Competitive exam. 18. To strengthened Internal Audit Mechanism. 19. To conduct more co-curricular activities to foster creativity among students. 20. To create linkage and collaboration with other Institutions. 21. More use of management Information system.

