

## The Annual Quality Assurance Report (AQAR) of the IQAC

All NAAC accredited institutions will submit an annual self-reviewed progress report to NAAC, through its IQAC. The report is to detail the tangible results achieved in key areas, specifically identified by the institutional IQAC at the beginning of the academic year. The AQAR will detail the results of the perspective plan worked out by the IQAC. *(Note: The AQAR period would be the Academic Year. For example, July 1, 2012 to June 30, 2013)*

### Part – A

#### I. Details of the Institution

1.1 Name of the Institution

Ganga Institute of Education

1.2 Address Line 1

Ganga Institute of Education

Address Line 2

20<sup>th</sup> KM Mile Stone, Jhajjar-  
Bahadurgarh Road, Village- Kablana

City/Town

Jhajjar

State

Haryana

Pin Code

124104

Institution e-mail address

gangainstituteofeducation@gmail.com

Contact Nos.

8684000916

Name of the Head of the Institution:

Dr. Geeta Prabha

Tel. No. with STD Code:

01251-239485

Mobile:

8684000935

Name of the IQAC Co-ordinator:

Ms. Rekha Rani

Mobile:

8684000916

IQAC e-mail address:

gangainstituteofeducation@gmail.com

1.3 NAAC Track ID (For ex. MHCOGN 18879)

11887

1.4 NAAC Executive Committee No. & Date:

(For Example EC/32/A&A/143 dated 3-5-2004.

This EC no. is available in the right corner- bottom of your institution's Accreditation Certificate)

EC/56/A&A/010 dated 16-09-2011

1.5 Website address:

www.gangainstituteofeducation.com

Web-link of the AQAR:

www.gangainstituteofeducation.com/AQAR.html

For ex. <http://www.ladykeanecollege.edu.in/AQAR2012-13.doc>

1.6 Accreditation Details

| Sl. No. | Cycle                 | Grade | CGPA | Year of Accreditation | Validity Period |
|---------|-----------------------|-------|------|-----------------------|-----------------|
| 1       | 1 <sup>st</sup> Cycle | A     | 3.32 | 2011                  | 5 Years         |
| 2       | 2 <sup>nd</sup> Cycle | Due   |      | 2016                  |                 |
| 3       | 3 <sup>rd</sup> Cycle |       |      |                       |                 |
| 4       | 4 <sup>th</sup> Cycle |       |      |                       |                 |

1.7 Date of Establishment of IQAC :

DD/MM/YYYY

2007

### 1.8 AQAR for the year ( 2015-16)

1.9 Details of the previous year's AQAR submitted to NAAC after the latest Assessment and Accreditation by NAAC ((for example AQAR 2010-11 submitted to NAAC on 12-10-2011)

- i. AQAR \_\_\_\_\_ 03.09.2015 (2011-12)
- ii. AQAR \_\_\_\_\_ 06.09.2015 (2012-13)
- iii. AQAR \_\_\_\_\_ 25.11.2014 (2013-14)
- iv. AQAR \_\_\_\_\_ 02.12.2015 (2014-15)

### 1.10 Institutional Status

University State ☐ Central ☐ Deemed ☐ Private ☐

Affiliated College Yes ☒ No ☐

Constituent College Yes ☐ No ☒

Autonomous college of UGC Yes ☐ No ☒

Regulatory Agency approved Institution Yes ☒ No ☐

(eg. AICTE, BCI, MCI, PCI, NCI)

Type of Institution Co-education ☒ Men ☐ Women ☐

Urban ☒ Rural ☐ Tribal ☐

Financial Status Grant-in-aid ☐ UGC 2(f) ☐ UGC 12B ☐

Grant-in-aid + Self Financing ☐ Totally Self-financing ☒

### 1.11 Type of Faculty/Programme

Arts ☐ Science ☐ Commerce ☐ Law ☐ PEI (Phys Edu) ☐

TEI (Edu) ☒ Engineering ☐ Health Science ☐ Management ☐

Others (Specify)

### 1.12 Name of the Affiliating University (for the Colleges)

Chaudhary Ranbir Singh  
University, Jind

### 1.13 Special status conferred by Central/ State Government-- UGC/CSIR/DST/DBT/ICMR etc

Autonomy by State/Central Govt. / University

University with Potential for Excellence  UGC-CPE

DST Star Scheme  UGC-CE

UGC-Special Assistance Programme  DST-FIST

UGC-Innovative PG programmes  Any other (*Specify*)

UGC-COP Programmes

## **2. IQAC Composition and Activities**

|                                                                   |                                 |
|-------------------------------------------------------------------|---------------------------------|
| 2.1 No. of Teachers                                               | <input type="text" value="08"/> |
| 2.2 No. of Administrative/Technical staff                         | <input type="text" value="03"/> |
| 2.3 No. of students                                               | <input type="text" value="02"/> |
| 2.4 No. of Management representatives                             | <input type="text" value="03"/> |
| 2.5 No. of Alumni                                                 | <input type="text" value="03"/> |
| 2.6 No. of any other stakeholder and<br>community representatives | <input type="text" value="01"/> |
| 2.7 No. of Employers/ Industrialists                              | <input type="text" value="01"/> |
| 2.8 No. of other External Experts                                 | <input type="text" value="02"/> |
| 2.9 Total No. of members                                          | <input type="text" value="23"/> |
| 2.10 No. of IQAC meetings held                                    | 06                              |

2.11 No. of meetings with various stakeholders: No.  Faculty

Non-Teaching Staff  Students  Alumni  Others

2.12 Has IQAC received any funding from UGC during the year? Yes No

If yes, mention the amount

2.13 Seminars and Conferences (only quality related)

(i) No. of Seminars/Conferences/ Workshops/Symposia organized by the IQAC

Total Nos.  International  National  State  Institution Level

(ii) Themes

- National Seminar-“Reforms in Teacher Education: Revamping the current course & curriculum”
- Workshop on Yoga-Institutional Level

2.14 Significant Activities and contributions made by IQAC

1. Extension Lectures-05
2. Workshop on Yoga
3. First Aid & Home Nursing Camp
4. Competitions: Quiz, Diya Decoration, Debate, Mehendi, Rangoli, Collage Making etc.
5. Group Discussions-03
6. Educational Trips-02
7. Annual Sports Meet
8. National Seminar-01
9. Community Programme-6 days
10. Institutional Level Seminars
11. Inter-House competitions
12. Annual Day Celebration
13. Talent Search Programme
14. Orientation Programme

### 2.15. Plan of Action by IQAC/Outcome

The plan of action chalked out by the IQAC in the beginning of the year towards quality enhancement and the outcome achieved by the end of the year \*

| Plan of Action                                                                           | Achievements                    |
|------------------------------------------------------------------------------------------|---------------------------------|
| Activity & Academic Calendar were chalked out by IQAC in its first meeting (Annexure-II) | 100% of the plans were executed |

*\* Attach the Academic Calendar of the year as Annexure.*

### 2.16 Whether the AQAR was placed in statutory body      Yes      No

Management ☒      Syndicate ☐      Any other body ☐

Provide the details of the action taken

Annual Report reflects all the activities of the institute.

## Part – B

### Criterion – I

#### I. Curricular Aspects

##### 1.1 Details about Academic Programmes

| Level of the Programme | Number of existing Programmes | Number of programmes added during the year | Number of self-financing programmes | Number of value added / Career Oriented programmes |
|------------------------|-------------------------------|--------------------------------------------|-------------------------------------|----------------------------------------------------|
| PhD                    | -                             | -                                          | -                                   | -                                                  |
| PG                     | 01                            | -                                          | 01                                  | -                                                  |
| UG                     | 01                            | -                                          | 01                                  | -                                                  |
| PG Diploma             | -                             | -                                          | -                                   | -                                                  |
| Advanced Diploma       | -                             | -                                          | -                                   | -                                                  |
| Diploma                | -                             | -                                          | -                                   | -                                                  |
| Certificate            | -                             | -                                          | -                                   | -                                                  |
| Others                 | -                             | -                                          | -                                   | -                                                  |
| <b>Total</b>           | 02                            | -                                          | 02                                  | -                                                  |

|                   |   |   |   |   |
|-------------------|---|---|---|---|
| Interdisciplinary | - | - | - | - |
| Innovative        | - | - | - | - |

##### 1.2 (i) Flexibility of the Curriculum: CBCS/Core/Elective option / Open options

##### (ii) Pattern of programmes:

| Pattern   | Number of programmes |
|-----------|----------------------|
| Semester  | 01                   |
| Trimester | -                    |
| Annual    | 01                   |

1.3 Feedback from stakeholders\* Alumni ☒ Parents ☒ Employers ☒ Students ☒  
**(On all aspects)**

Mode of feedback : Online ☐ Manual ☒ Co-operating schools (for PEI) ☒

***\*Please provide an analysis of the feedback in the Annexure***

##### 1.4 Whether there is any revision/update of regulation or syllabi, if yes, mention their salient aspects.

|                                                                                                                                                                                                                                                    |
|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <p style="text-align: center;">Yes.</p> <ul style="list-style-type: none"> <li>The duration of B.Ed. and M.Ed. programmes has been extended from one year to two years each.</li> <li>The syllabi of both programmes has been revised .</li> </ul> |
|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|

1.5 Any new Department/Centre introduced during the year. If yes, give details.

|    |
|----|
| No |
|----|

## Criterion – II

### 2. Teaching, Learning and Evaluation

2.1 Total No. of permanent faculty

| Total | Asst. Professors | Associate Professors | Professors | Others |
|-------|------------------|----------------------|------------|--------|
| 19    | 17               | 01                   | 01         | -      |

2.2 No. of permanent faculty with Ph.D.

|    |
|----|
| 03 |
|----|

2.3 No. of Faculty Positions Recruited (R) and Vacant (V) during the year

| Asst. Professors |    | Associate Professors |    | Professors |    | Others |    | Total |    |
|------------------|----|----------------------|----|------------|----|--------|----|-------|----|
| R                | V  | R                    | V  | R          | V  | R      | V  | R     | V  |
| 04               | 13 | 01                   | 01 | 00         | 01 | 00     | 00 | 05    | 15 |

2.4 No. of Guest and Visiting faculty and Temporary faculty

|   |   |   |
|---|---|---|
| - | - | - |
|---|---|---|

2.5 Faculty participation in conferences and symposia:

| No. of Faculty   | International level | National level | State level |
|------------------|---------------------|----------------|-------------|
| Attended         | 00                  | 09             | -           |
| Presented papers | 00                  | 09             | -           |
| Resource Persons | -                   | -              | -           |

## 2.6 Innovative processes adopted by the institution in Teaching and Learning:

1. Faculty members prepared course plan & syllabus break up for B.Ed. & M.Ed. programmes including class tests, assignments etc. As per course scheme.
2. Orientation Programme & Time Table is used to display on notice board.
3. Subjects were allotted to faculty members as per their expertise and interests.
4. Attendance registers were provided to faculty members for the attendance of their respective subjects.
5. MOOCS, Coursera & Spoken English coaching is included along with regular classes.
6. Teaching faculty members prepared their planners in advance; course coverage was monitored by Principal.
7. Evaluation of Class Tests, Assignments, Surprise Tests & Observations by faculty are made transparent to the students.
8. The Mentor system and continuous evaluation system was the regular process of quality enhancement.

2.7 Total No. of actual teaching days during this academic year

192

2.8 Examination/ Evaluation Reforms initiated by the Institution (for example: Open Book Examination, Bar Coding, Double Valuation, Photocopy, Online Multiple Choice Questions)

02

2.9 No. of faculty members involved in curriculum restructuring/revision/syllabus development as member of Board of Study/Faculty/Curriculum Development workshop

-

-

-

2.10 Average percentage of attendance of students

86%

### 2.11 Course/Programme wise distribution of pass percentage :

| Title of the Programme | Total no. of students appeared | Division      |       |      |       |        |
|------------------------|--------------------------------|---------------|-------|------|-------|--------|
|                        |                                | Distinction % | I %   | II % | III % | Pass % |
| B.Ed.(2015-16)         | 163                            | 1.23          | 57.67 | 1.23 | -     | 60.12  |
| M.Ed. Sem.-I (2015-16) | 24                             | ---           | 75.00 | 4.16 | -     | 79.16  |

### 2.12 How does IQAC Contribute/Monitor/Evaluate the Teaching & Learning processes:

Members of IQAC regularly monitored teaching learning process and suggested to organize seminars, workshops, tours & trips. Optimum use of technology was suggested by IQAC and implemented in day-to-day teaching.

### 2.13 Initiatives undertaken towards faculty development

| <i>Faculty / Staff Development Programmes</i>  | <i>Number of faculty benefitted</i> |
|------------------------------------------------|-------------------------------------|
| Refresher courses                              | -                                   |
| UGC – Faculty Improvement Programme            | -                                   |
| HRD programmes                                 | -                                   |
| Orientation programmes                         | -                                   |
| Faculty exchange programme                     | 02                                  |
| Staff training conducted by the university     | -                                   |
| Staff training conducted by other institutions | -                                   |
| Summer / Winter schools, Workshops, etc.       | 01                                  |
| Others                                         | -                                   |

### 2.14 Details of Administrative and Technical staff

| Category             | Number of Permanent Employees | Number of Vacant Positions | Number of permanent positions filled during the Year | Number of positions filled temporarily |
|----------------------|-------------------------------|----------------------------|------------------------------------------------------|----------------------------------------|
| Administrative Staff | 06                            | 00                         | 00                                                   | 00                                     |
| Technical Staff      | 03                            | 00                         | 00                                                   | 00                                     |

## Criterion – III

### 3. Research, Consultancy and Extension

#### 3.1 Initiatives of the IQAC in Sensitizing/Promoting Research Climate in the institution

1. Under Research Committee latest topics were discussed
2. Initiatives were taken to attend seminar/conferences/workshop by teachers and students
3. Research work of faculty and students was published in various journals

#### 3.2 Details regarding major projects

|                     | Completed | Ongoing | Sanctioned | Submitted |
|---------------------|-----------|---------|------------|-----------|
| Number              | -         | -       | -          | -         |
| Outlay in Rs. Lakhs | -         | -       | -          | -         |

#### 3.3 Details regarding minor projects

|                     | Completed | Ongoing | Sanctioned | Submitted |
|---------------------|-----------|---------|------------|-----------|
| Number              | -         | -       | -          | -         |
| Outlay in Rs. Lakhs | -         | -       | -          | -         |

#### 3.4 Details on research publications

|                          | International | National | Others |
|--------------------------|---------------|----------|--------|
| Peer Review Journals     | 01            | -        | -      |
| Non-Peer Review Journals | -             | -        | -      |
| e-Journals               | 01            | -        | -      |
| Conference proceedings   | -             | -        | -      |

#### 3.5 Details on Impact factor of publications:

Range  Average  h-index  Nos. in SCOPUS

#### 3.6 Research funds sanctioned and received from various funding agencies, industry and other organisations

| Nature of the Project                         | Duration Year | Name of the funding Agency | Total grant sanctioned | Received |
|-----------------------------------------------|---------------|----------------------------|------------------------|----------|
| Major projects                                | -             | -                          | -                      | -        |
| Minor Projects                                | -             | -                          | -                      | -        |
| Interdisciplinary Projects                    | -             | -                          | -                      | -        |
| Industry sponsored                            | -             | -                          | -                      | -        |
| Projects sponsored by the University/ College | -             | -                          |                        | -        |

|                                                                         |   |   |   |   |
|-------------------------------------------------------------------------|---|---|---|---|
| Students research projects<br>(other than compulsory by the University) | - | - | - | - |
| Any other(Specify)                                                      | - | - | - | - |
| Total                                                                   | - | - | - | - |

3.7 No. of books published i) With ISBN No.  Chapters in Edited Books

ii) Without ISBN No.

3.8 No. of University Departments receiving funds from

|         |                                |     |                                |                  |                                |
|---------|--------------------------------|-----|--------------------------------|------------------|--------------------------------|
| UGC-SAP | <input type="text" value="-"/> | CAS | <input type="text" value="-"/> | DST-FIST         | <input type="text" value="-"/> |
| DPE     | <input type="text" value="-"/> |     |                                | DBT Scheme/funds | <input type="text" value="-"/> |

|                  |          |                                |     |                                |                     |                                |
|------------------|----------|--------------------------------|-----|--------------------------------|---------------------|--------------------------------|
| 3.9 For colleges | Autonomy | <input type="text" value="-"/> | CPE | <input type="text" value="-"/> | DBT Star Scheme     | <input type="text" value="-"/> |
|                  | INSPIRE  | <input type="text" value="-"/> | CE  | <input type="text" value="-"/> | Any Other (specify) | <input type="text" value="-"/> |

3.10 Revenue generated through consultancy

|                                                                |                     |               |          |       |            |            |
|----------------------------------------------------------------|---------------------|---------------|----------|-------|------------|------------|
| 3.11 No. of conferences<br><br>organized by the<br>Institution | Level               | International | National | State | University | College    |
|                                                                | Number              | -             | -        | -     | -          | 01         |
|                                                                | Sponsoring agencies | -             | -        | -     | -          | Management |

3.12 No. of faculty served as experts, chairpersons or resource persons

3.13 No. of collaborations International  National  Any other

3.14 No. of linkages created during this year

3.15 Total budget for research for current year in lakhs :

From Funding agency  From Management of University/College

Total

| Type of Patent |         | Number |
|----------------|---------|--------|
| National       | Applied | -      |
|                | Granted | -      |
| International  | Applied | -      |
|                | Granted | -      |
| Commercialised | Applied | -      |

3.16 No. of patents received this year 

|  |         |   |
|--|---------|---|
|  | Granted | - |
|--|---------|---|

3.17 No. of research awards/ recognitions received by faculty and research fellows  
Of the institute in the year

| Total | International | National | State | University | Dist | College |
|-------|---------------|----------|-------|------------|------|---------|
| -     | -             | -        | -     | -          | -    | -       |

3.18 No. of faculty from the Institution 

|   |
|---|
| - |
|---|

  
who are Ph. D. Guides  
and students registered under them 

|   |
|---|
| - |
|---|

3.19 No. of Ph.D. awarded by faculty from the Institution 

|   |
|---|
| - |
|---|

3.20 No. of Research scholars receiving the Fellowships (Newly enrolled + existing ones)

JRF 

|   |
|---|
| - |
|---|

      SRF 

|   |
|---|
| - |
|---|

      Project Fellows 

|   |
|---|
| - |
|---|

      Any other 

|   |
|---|
| - |
|---|

3.21 No. of students Participated in NSS events:

University level 

|   |
|---|
| - |
|---|

      State level 

|   |
|---|
| - |
|---|

  
National level 

|   |
|---|
| - |
|---|

      International level 

|   |
|---|
| - |
|---|

3.22 No. of students participated in NCC events:

University level 

|   |
|---|
| - |
|---|

      State level 

|   |
|---|
| - |
|---|

  
National level 

|   |
|---|
| - |
|---|

      International level 

|   |
|---|
| - |
|---|

3.23 No. of Awards won in NSS:

University level 

|   |
|---|
| - |
|---|

      State level 

|   |
|---|
| - |
|---|

  
National level 

|   |
|---|
| - |
|---|

      International level 

|   |
|---|
| - |
|---|

3.24 No. of Awards won in NCC:

University level  State level   
National level  International level

3.25 No. of Extension activities organized

University forum  College forum   
NCC  NSS  Any other

3.26 Major Activities during the year in the sphere of extension activities and Institutional Social Responsibility

1. Yoga Camp
2. Dental Health Check-up
3. First Aid& Home Nursing Camp
4. Tree Plantation
5. Blood Donation Camp
6. Rallies
7. Community Project
8. Extension Lectures
9. Educational Trips

## Criterion – IV

### 4. Infrastructure and Learning Resources

4.1 Details of increase in infrastructure facilities:

| Facilities    | Existing | Newly created | Source of Fund | Total |
|---------------|----------|---------------|----------------|-------|
| Campus area   | 1 Acre   | -             | SFS Fund       |       |
| Class rooms   | 10       | -             | SFS Fund       |       |
| Laboratories  | 04       | -             | SFS Fund       |       |
| Seminar Halls | 02       | -             | SFS Fund       |       |

|                                                                                   |   |   |   |  |
|-----------------------------------------------------------------------------------|---|---|---|--|
| No. of important equipments purchased ( $\geq$ 1-0 lakh) during the current year. | - | - | - |  |
| Value of the equipment purchased during the year (Rs. in Lakhs)                   | - | - | - |  |
| Others                                                                            | - | - | - |  |

#### 4.2 Computerization of administration and library

Yes, with internet and printer facility

#### 4.3 Library services:

|                  | Existing |       | Newly added |       | Total |       |
|------------------|----------|-------|-------------|-------|-------|-------|
|                  | No.      | Value | No.         | Value | No.   | Value |
| Text Books       | 15334    | -     | 500         | -     | 15836 | -     |
| Reference Books  | 3482     | -     | 50          | -     | 3532  | -     |
| e-Books          | -        | -     | -           | -     | -     | -     |
| Journals         | 10       | -     | -           | -     | 10    | -     |
| e-Journals       | 01       | -     | -           | -     | 01    | -     |
| Digital Database | 01       | -     | 01          | -     | 01    | -     |
| CD & Video       | 26       | -     | -           | -     | 26    | -     |
| Others (specify) | -        | -     | -           | -     | -     | -     |

#### 4.4 Technology up gradation (overall)

|          | Total Computers | Computer Labs | Internet | Office | Library |
|----------|-----------------|---------------|----------|--------|---------|
| Existing | 17              | 10            | 17       | 03     | 02      |
| Added    | 21              | 18            | 21       | 02     | 01      |
| Total    | 38              | 28            | 38       | 05     | 03      |

#### 4.5 Computer, Internet access, training to teachers and students and any other programme for technology upgradation (Networking, e-Governance etc.)

The institute provides desktop & internet facility to all faculty members. The college has software for admission and maintenance of database. The college has its own website and e-granthalaya in library. E-mail, Whatsapp, Face book and SMS are used to communicate with students for delivering all kind of information.

#### 4.6. Amount spent on maintenance in lakhs :

i) ICT

0.46

ii) Campus Infrastructure and facilities

0.57

iii) Equipments

0.321

iv) Others

2.07

**Total :**

3.421

## Criterion – V

### 5. Student Support and Progression

#### 5.1 Contribution of IQAC in enhancing awareness about Student Support Services

1. Seminar conducted by college
2. Value Education
3. Guidance for preparing CTET, HTET, UGC/NET
4. Help in placement of students
5. Educational Trips
6. Book Bank
7. Training Programmes
8. Workshops

#### 5.2 Efforts made by the institution for tracking the progression

- Encourage social, moral and value activities.
- Participation in various co-curricular activities.
- Presentation in classrooms
- Management motivates students by announcing prizes for academic excellence
- Regular meetings of IQAC & other committees for tracking the progression of students

#### 5.3 (a) Total Number of students

| UG  | PG | Ph. D. | Others |
|-----|----|--------|--------|
| 189 | 25 | -      | -      |

#### (b) No. of students outside the state

B.Ed. 134

M.Ed. 14

#### (c) No. of international students

Nil

#### B.Ed.

| No | %     |
|----|-------|
| 49 | 25.93 |

Women

| No  | %     |
|-----|-------|
| 140 | 74.07 |

| Last Year 2014-15 |    |    |     |                       |       | This Year 2015-16 |    |    |     |                       |       |
|-------------------|----|----|-----|-----------------------|-------|-------------------|----|----|-----|-----------------------|-------|
| General           | SC | ST | OBC | Physically Challenged | Total | General           | SC | ST | OBC | Physically Challenged | Total |

|     |    |    |    |    |     |     |    |    |    |    |     |
|-----|----|----|----|----|-----|-----|----|----|----|----|-----|
| 183 | 04 | 00 | 13 | 00 | 200 | 177 | 05 | 00 | 06 | 01 | 189 |
|-----|----|----|----|----|-----|-----|----|----|----|----|-----|

#### M.Ed.

|     |    |   |       |    |    |
|-----|----|---|-------|----|----|
| Men | No | % | Women | No | %  |
|     | 01 | 4 |       | 24 | 96 |

| Last Year-2014-15 |    |    |     |                       |       | This Year 2015-16 |    |    |     |                       |       |
|-------------------|----|----|-----|-----------------------|-------|-------------------|----|----|-----|-----------------------|-------|
| General           | SC | ST | OBC | Physically Challenged | Total | General           | SC | ST | OBC | Physically Challenged | Total |
| 31                | 02 | -  | 02  | -                     | 35    | 23                | -  | -  | 2   | -                     | 25    |

#### 5.4 Details of student support mechanism for coaching for competitive examinations (If any)

Arrangement of Coaching for CTET, HTET, & UGC/NET during regular classes & Spoken English Classes

No. of students beneficiaries

08

#### 5.5 No. of students qualified in these examinations

|             |    |           |   |      |   |        |    |
|-------------|----|-----------|---|------|---|--------|----|
| NET         | 00 | SET/SLET  | - | GATE | - | CAT    | -  |
| IAS/IPS etc | -  | State PSC | - | UPSC | - | Others | 04 |

#### 5.6 Details of student counselling and career guidance

- Placement Cell
- Guidance & Counselling Cell
- Orientation Programmes
- Personality Development Programme
- Seminars & Workshops
- Mock interviews

No. of students benefitted

27%

#### 5.7 Details of campus placement

| <i>On campus</i>                |                                 |                           | <i>Off Campus</i>         |
|---------------------------------|---------------------------------|---------------------------|---------------------------|
| Number of Organizations Visited | Number of Students Participated | Number of Students Placed | Number of Students Placed |
|                                 |                                 |                           |                           |

Note: Duration of B.Ed. & M.Ed. Programmes have been extended from one year to two years recently, programs are continued, after completion of the courses, students will be placed.

#### 5.8 Details of gender sensitization programmes

- Guest lectures were organized
- Nukkadd Natak in near by villages
- Rally on Beti-Bachao, Beti-Padhao

#### 5.9 Students Activities

##### 5.9.1 No. of students participated in Sports, Games and other events

State/ University level  National level  International level

No. of students participated in cultural events

State/ University level  National level  International level

##### 5.9.2 No. of medals /awards won by students in Sports, Games and other events

Sports : State/ University level  National level  International level

Cultural: State/ University level  National level  International level

#### 5.10 Scholarships and Financial Support

|                                    | Number of students | Amount   |
|------------------------------------|--------------------|----------|
| Financial support from institution | 17                 | 149085/- |
| Financial support from government  | 32                 | -        |

|                                                                      |   |   |
|----------------------------------------------------------------------|---|---|
| Financial support from other sources                                 | - |   |
| Number of students who received International/ National recognitions | - | - |

#### 5.11 Student organised / initiatives

Fairs : State/ University level  National level  International level

Exhibition: State/ University level  National level  International level

5.12 No. of social initiatives undertaken by the students

5.13 Major grievances of students (if any) redressed: No grievances at all

## Criterion – VI

### 6. Governance, Leadership and Management

#### 6.1 State the Vision and Mission of the institution

|                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                              |
|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <p style="text-align: center;"><b><u>Vision</u></b></p> <p>Developing student responsibility in local, national, and global contexts and building student resilience and social skills.</p> <p style="text-align: center;"><b><u>Mission</u></b></p> <p>Developing new paradigms in Education, leading to student's empowerment in all spheres of life. The national values of the institute that we emphasise to develop on inclination for creative cohesive group functioning in the global scenario.</p> |
|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|

#### 6.2 Does the Institution has a management Information System

|     |
|-----|
| Yes |
|-----|

#### 6.3 Quality improvement strategies adopted by the institution for each of the following:

##### 6.3.1 Curriculum Development

- Feedback Mechanism on curriculum from students, parents, alumnus & from teaching practice schools
- Developing healthy competitive spirit, personalised attention and remedial help to students
- MOOCS, Coursera, Videos along with teaching

### 6.3.2 Teaching and Learning

- Providing value based education to students.
- Remedial classes are organised to solve learning difficulties of students.
- Use of ICT and latest technology for the students
- Group Discussions

### 6.3.3 Examination and Evaluation

- Remedial classes for weak students.
- Assignments are given to students
- Time to time class tests are taken and feedback is given to students
- Internal Examinations

### 6.3.4 Research and Development

- Providing research guidance to students
- Eminent educationist are invited to address faculty and students
- Action research at institutional level to promote research culture
- Formation of Research Committee

### 6.3.5 Library, ICT and physical infrastructure / instrumentation

- Book Bank facility
- Internet facility for all students and teachers
- Sports facilities for students

### 6.3.6 Human Resource Management

College focuses on the proper planning and management of infrastructure and learning resources for optimum utilisation of resources to yield higher quality of education.

#### 6.3.7 Faculty and Staff recruitment

Faculty & Staff is recruited as per norms of NCTE & affiliating body

#### 6.3.8 Industry Interaction / Collaboration

- Schools are invited for placement of students.
- Forwarding of students C.V. on demand of schools.
- Faculty Exchange Programme
- Extension Lectures

#### 6.3.9 Admission of Students

The process of admission is centralised and under the control of University

#### 6.4 Welfare schemes for

|              |                                                                                                                                                              |
|--------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------|
| Teaching     | 1. Fee Concession for teacher Wards<br>2. Free Transport facility<br>3. Free accommodation facility in hostel                                                |
| Non teaching | 1. Fee Concession for teacher Wards<br>2. Free Transport facility<br>3. Free accommodation facility in hostel                                                |
| Students     | 1. Fee Concession<br>2. Instalment facility<br>3. Book Bank facility<br>4. Hostel Facility<br>5. Transport facility from all major points in Delhi & Haryana |

6.5 Total corpus fund generated

NIL

6.6 Whether annual financial audit has been done Yes No

✓

6.7 Whether Academic and Administrative Audit (AAA) has been done?

| Audit Type     | External |                            | Internal |            |
|----------------|----------|----------------------------|----------|------------|
|                | Yes/No   | Agency                     | Yes/No   | Authority  |
| Academic       | Yes      | M.D.University<br>, Rohtak | Yes      | Management |
| Administrative | Yes      | M.D.University<br>, Rohtak | Yes      | Management |

6.8 Does the University/ Autonomous College declare results within 30 days?

For UG Programmes Yes ☐ No ☐

For PG Programmes Yes ☐ No ☐

6.9 What efforts are made by the University/ Autonomous College for Examination Reforms?

NA

6.10 What efforts are made by the University to promote autonomy in the affiliated/constituent colleges?

Internal Assessment

6.11 Activities and support from the Alumni Association

- Social Support for providing guidance
- Academic Support
- To make current students aware of latest trends in job

6.12 Activities and support from the Parent – Teacher Association

|       |                                                                                                                                                                                                                           |         |
|-------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|---------|
| Revis | <ul style="list-style-type: none"> <li>• For overall development and quality improvement in the college</li> <li>• Overcome the problem of shortage of attendance</li> <li>• Helps in guidance and counselling</li> </ul> | Page 22 |
|-------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|---------|

#### 6.13 Development programmes for support staff

- Computer Literacy Programme
- Communication Skills Development Programme
- Personality Development Programme

#### 6.14 Initiatives taken by the institution to make the campus eco-friendly

- Tree Plantation
- Extension Lectures
- Swachhta Divas Celebration
- Environment Day Celebration
- Rally on “Save Environment”

### **Criterion – VII**

#### **7. Innovations and Best Practices**

7.1. Innovations introduced during this academic year which have created a positive impact on the functioning of the institution. Give details.

- Use of Technology
- Strengthening existing labs of the college
- Community Services
- MOOCS, Coursera, Co-operative Learning
- You-tube for Educational lectures
- Mentor- Mentee system for all students
- Addressing of grievances regularly
- Personality Development Programme
- Skill development in communication

7.2. Provide the Action Taken Report (ATR) based on the plan of action decided upon at the beginning of the year

Copy of Academic Calendar 2015-16 attached (Annexure-III)

7.3. Give two Best Practices of the institution (*please see the format in the NAAC Self-study Manuals*)

- Study Leave provided to faculty members for pursuing M.Phil/Ph.D.
- Students & Faculty are provided leave to attend seminar , workshops for higher learning
- Adding gadgets
- Inter-institutional collaborations in the form of Blood Donation Camps, Health Check-up Camps
- Community Services
- Institution organized ICSSR Sponsored National Seminar on Reforms in Teacher Education

***\*Provide the details in annexure (annexure need to be numbered as i, ii,iii)***

7.4. Contribution to environmental awareness / protection

- Environment Day Celebration
- Active Eco-Club
- Tree Plantation Drive
- Rallies
- Guest Lectures

7.5. Whether environmental audit was conducted?

Yes

☒

No

☐

7.6 Any other relevant information the institution wishes to add. (for example SWOC Analysis)

**Strengths:**

- Resources are being used well
- All the labs are well equipped
- Optimum use of Technology in teaching –learning process
- Hostel facility is available for boys and girls
- Friendly, cooperative and supportive staff
- Internet facility is available for staff and students

**Opportunities:**

- Faculty members to encourage and support to pursue research work and training programmes
- More faculty exchange programmes
- To create international linkages
- To add up more teacher education courses

**Challenges:**

- Developing communication skills among students from rural background
- Retention of good faculty
- Developing positive attitude towards teaching profession

**8. Plans of institution for next year**

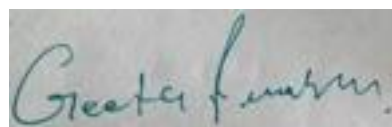
- Seek permanent affiliation from affiliating body
- Obtain UGC Recognition under section 2(f) & 12(B) of UGC Act 1956.
- To obtain recognition for Four Year Integrated Course i.e. B.A.B.Ed. & B.Sc.B.Ed. from NCTE
- To motivate faculty to attend UGC Programme
- To motivate faculty & students for conducting research on recent trends in Education
- To undertake outreach programmes

Name: Ms. Rekha Rani



Signature of the Coordinator, IQAC

Name: Dr. Geeta Prabha



Signature of the Chairperson, IQAC

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## **Annexure I**

### **Abbreviations:**

|      |   |                                          |
|------|---|------------------------------------------|
| CAS  | - | Career Advanced Scheme                   |
| CAT  | - | Common Admission Test                    |
| CBCS | - | Choice Based Credit System               |
| CE   | - | Centre for Excellence                    |
| COP  | - | Career Oriented Programme                |
| CPE  | - | College with Potential for Excellence    |
| DPE  | - | Department with Potential for Excellence |
| GATE | - | Graduate Aptitude Test                   |
| NET  | - | National Eligibility Test                |
| PEI  | - | Physical Education Institution           |
| SAP  | - | Special Assistance Programme             |
| SF   | - | Self Financing                           |
| SLET | - | State Level Eligibility Test             |
| TEI  | - | Teacher Education Institution            |
| UPE  | - | University with Potential Excellence     |
| UPSC | - | Union Public Service Commission          |

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